

CITY OF LEBANON  
PARK BOARD REGULAR MEETING MINUTES  
APRIL 8, 2026

BE IT REMEMBERED that the Park Board of the City of Lebanon, Missouri, met in Regular Session on April 8, 2026 at 12:00 PM in the Council Chambers at City Hall located at 401 South Jefferson.

Call to Order, Roll Call, and Declaration of Quorum

Upon roll call, the following Officers were present: Melody Allen, John Gideon, Carrie Plassmeyer, Heather Shadel, Doug Smith, Chris Wall, Neal Wilkinson. Absent: Holly Goforth and Ramsey Stewart.

A quorum was declared.

Staff members and others in attendance: Park Director John Shelton, Assistant Park Director Elliot Willburn, City Administrator Troy Schulte, Budget Analyst Emily Lester, Communications Manager Derek Gean, and City Clerk Lacey Brackett.

Board Member Ramsey Stewart joined the meeting at 12:20 p.m.

Pledge of Allegiance

The pledge of allegiance was led by President Carrie Plassmeyer.

Public Comments

There were no public comments.

Approval of Minutes

March 12, 2026, Regular Meeting

Doug Smith moved and Heather Shadel seconded that the Board approve the minutes as presented. Motion carried as follows: Yea: (7) Melody Allen, John Gideon, Carrie Plassmeyer, Heather Shadel, Doug Smith, Chris Wall, Neal Wilkinson; Nay: (0) None; Abstain: (0) None; Absent: (2) Holly Goforth and Ramsey Stewart.

Discussions and Presentations

Atchley Park Concession Construction Update

Park Director John Shelton presented pictures of the construction at Atchley Park and reported that construction is progressing well and is nearing completion, with major components such as roofing, siding, and restrooms in place, and advised that the project had minor increases due to a replacement of a transformer. Shelton reported that with the plumbing updates, it would also improve the bathroom but would also improve the concession area.

Pickleball Court and Parking Lot (located at the end of Indian Creek) Construction Update  
Park Director John Shelton provided an update on the courts advising that the pickleball and basketball courts were progressing well and the pickleball courts were near completion with fencing currently being installed. The courts are expected to be ready for use soon. However, they will remain closed until the adjacent parking lot is nearly completed.

#### Sport Leagues Update (Baseball, Softball, Soccer)

Assistant Park Director Elliot Wilburn reported that league sign-ups have been completed, and coaches are currently receiving team rosters. He stated that soccer leagues have started, with games being played on Mondays and Tuesdays. Wilburn noted an ongoing challenge in securing enough volunteer coaches for all teams. President Plassmeyer shared that soccer registrations have increased compared to prior seasons, and Member Wilkinson suggested developing a guide to assist coaches. Wilburn also provided an update on tournaments, noting that multiple weekends have been scheduled for upcoming tournaments.

#### City Parks Update

Park Director John Shelton advised that hiring was in progress for concession stand and lifeguard positions. He also reported that two seasonal maintenance employees have been hired.

#### Possible Action Items

##### Boswell Aquatic Center Slide Restoration

Neal Wilkinson moved and John Gideon seconded that the Park Board approve moving forward with the procurement process for the purchase of the Boswell Aquatic Sign Restoration for the Parks Department, and forward to City Council for final approval. Motion carried as follows:  
Yea: (8) Melody Allen, John Gideon, Carrie Plassmeyer, Heather Shadel, Doug Smith, Ramsey Stewart, Chris Wall, Neal Wilkinson; Nay: (0) None; Abstain: (0) None; Absent: (1) Holly Goforth.

#### Comments from the Board and Staff

Board Member Ramsey Stewart discussed and presented a presentation regarding the use of Placer.ai and data analytics to communicate the economic impact of park activities, particularly tournaments. Board members discussed the potential to use this data to support future planning decisions and improve public communication about the value of park investments. Due to the depth of the discussion, the topic will be placed on a future agenda for further discussion.

#### Adjournment

President Carrie Plassmeyer declared the meeting adjourned at 12:54 pm.

ATTEST:

  
City Clerk Lacey Brackett

  
President Carrie Plassmeyer

May 13, 2026

Minutes Approved