

**CITY OF LEBANON
BOARD OF PUBLIC WORKS MEETING
WEDNESDAY, AUGUST 5, 2026, 12:00 PM
CITY HALL, STANLEY H. ALLEN COUNCIL CHAMBERS, 401 SOUTH JEFFERSON
“TENTATIVE AGENDA”**

1. Call to Order, Roll Call, and Declaration of Quorum
2. Public Comments
3. Approval of Minutes
 - a. July 15, 2026, Regular Meeting
4. Discussions and Presentations
 - a. New Services Update
 - b. Operations Update
5. Resolutions
 - a. Resolution No. 26-017- A Resolution by the Board of Public Works of Lebanon, Missouri, approving the purchase of a replacement Control Panel for Highway 32 Lift Station from Solutions, LLC. (Assistant Public Works Director Mike Moore)
6. Board Member Comments
7. Adjournment

CITY OF LEBANON
BOARD OF PUBLIC WORKS REGULAR MEETING MINUTES
JULY 15, 2026

BE IT REMEMBERED that the Board of Public Works of the City of Lebanon, Missouri, met in Regular Session on July 15, 2026, at 12:00 PM in the Council Chambers at City Hall located at 401 South Jefferson.

Call to Order, Roll Call, and Declaration of Quorum

Upon roll call, the following Officers were present: Don Anderson, Ted Dahl, Jeremy Goforth.
Absent: LeAnn Mather.

A quorum was declared.

Staff members and others in attendance: Public Works Director/Board of Public Works General Manager Richard Shockley, Assistant Public Works Director Mike Moore, Assistant Public Works Director Tammy Young, Electric Superintendent Travis Long, Public Works Analyst Kelly Roberts, and Deputy City Clerk Melissa Richardson.

Public Comments

None.

Approval of Minutes

May 20, 2026, Regular Meeting

Don Anderson moved and Ted Dahl seconded that the Board approve the minutes as presented. Motion carried as follows: Yea: (3) Don Anderson, Ted Dahl, Jeremy Goforth; Nay: (0) None; Abstain: (0) None; Absent: (1) LeAnn Mather.

Discussions and Presentations

Public Works Director Richard Shockley asked the Board if they would allow Electric Superintendent Travis Long and Assistant Public Works Director Mike Moore to give a brief update on their departments.

Electric Superintendent Travis Long shared that over the past two months, the Electric Department has performed well despite several significant weather events, even as crews completed major Board-approved testing and upgrade work at Substations #1 and #2, including new transmission protection relays and relocation of the DC battery system at Substation #2. Substation #2 was offline June 8–18 and Substation #1 June 22–July 8 for this work and the latter date also completed the Lebanon High School overhead-to-underground conversion, returning all feeders to their normal sources for the first time in over a year. He also added that a flock of geese caused an outage on July 2 when they became tangled in a three-phase line near Boswell Pool, burning down about 320 meters of line and power was restored within 45 minutes. That evening, lightning damaged a pole on the north side of town, affecting 12 customers, and on July 4, a storm with 50+ mph winds broke a transmission pole; however,

neither event caused major outages. He commended the Board's continued investment in infrastructure and the crews' careful planning that left the system well-positioned despite the weather. He also shared that 2nd Year Apprentice Morgan Venable completed Rubber Glove and Terminating and Splicing Training, while 1st Year Apprentice Justin Rosenthal completed Pole Climbing and Pole Rescue, Bucket Truck and Digger Derrick Operating, and Bucket Truck Rescue Training through the MPUA Apprenticeship Program.

Assistant Public Works Director Mike Moore gave updates on the Reeves Well, indicating a permit application is in progress with the Department of Natural Resources (DNR), and indicated the contractor had proposed a two-seal approach that would line only the needed area of the well rather than the entire well, reducing costs. The engineer considers this a sound plan, and if DNR approves it, the project will move forward with estimated savings of \$100,000 as well as maintaining the water capacity.

Resolutions

Resolution No. 26-014- A Resolution by the Board of Public Works of Lebanon, Missouri, approving the purchase of wooden utility poles from AECl Utility Sales for the Electric Department.

Don Anderson moved and Ted Dahl seconded that the Board approve Resolution No. 2026-014 as presented. Motion carried as follows: Yea: (3) Don Anderson, Ted Dahl, Jeremy Goforth; Nay: (0) None; Abstain: (0) None; Absent: (1) LeAnn Mather.

Acting Chairman Goforth declared Resolution No. 2026-014 duly passed and approved.

Resolution No. 26-015- A Resolution by the Board of Public Works of Lebanon, Missouri, approving and adopting the Revised Terms of Utility Service Manual.

Ted Dahl moved and Jeremy Goforth seconded that the Board approve Resolution No. 2026-015 as presented. Motion carried as follows: Yea: (3) Don Anderson, Ted Dahl, Jeremy Goforth; Nay: (0) None; Abstain: (0) None; Absent: (1) LeAnn Mather.

Acting Chairman Goforth declared Resolution No. 2026-015 duly passed and approved.

Resolution No. 26-016- A Resolution by the Board of Public Works of Lebanon, Missouri, approving the purchase of water materials for a water line extension project for Lebanon High School from Water & Sewer Supply, Inc.

Don Anderson moved and Ted Dahl seconded that the Board approve Resolution No. 2026-016 as presented. Motion carried as follows: Yea: (3) Don Anderson, Ted Dahl, Jeremy Goforth; Nay: (0) None; Abstain: (0) None; Absent: (1) LeAnn Mather.

Acting Chairman Goforth declared Resolution No. 2026-016 duly passed and approved.

Board Member Comments

Board Member Don Anderson inquired if the department was considering adjusting office hours to better accommodate customers who work until 4:00 or 5:00 p.m. and are unable to take off work to pay their utility bill or have service turned on. Public Works Director Richard Shockley noted there has been ongoing discussion about improving accessibility for the public. Board Member Ted Dahl also raised the phone system's menu tree, suggesting it be reviewed for a more customer-friendly design.

Board Member Don Anderson commented that the new businesses at Southdale Center are looking good, and Electric Superintendent Travis Long said the related infrastructure work had been completed.

Goforth shared the next meeting would be on August 5, 2026.

Adjournment

Acting Chairman Goforth declared the meeting adjourned at 12:21 p.m.

ATTEST:

Chairwoman LeAnn Mather

City Clerk Lacey Brackett

Minutes Approved



To: Board of Public Works

Proposed for the Meeting Date of: August 5, 2026

Staff Informational Sheet

Topic: Resolution No. 26-017- A Resolution by the Board of Public Works of Lebanon, Missouri, approving the purchase of a replacement Control Panel for Highway 32 Lift Station from Solutions, LLC. (Assistant Public Works Director Mike Moore)

CIP Number: WWO-011-27

Spent Year To Date: \$0.00

Budget Amount: \$125,000.00

Funding Source: 85-685-52300

Subject Matter:

Purchase of replacement control panel for Hwy. 32 Liftstation

Background (problem/explanation):

Bids were received from Water & Sewer Supply \$6,107.40, Fluid Equipment (Cogent) \$20,141.40, Alliance Pump & Mechanical \$21,317.00, Lumix Electrical \$35,605.00, Solutions LLC \$39,693.10, and Letts Van Kirk \$44,995.00. Water & Sewer Supply did not submit specifications. Fluid Equipment did not submit specifications. Alliance Pump & Mechanical did not include all the requested parts in their bid. Lumix Electrical did not submit specifications. Solutions LLC was the lowest complete bidder submitting both requested specifications and quoting all requested parts in their bid. GL Code 85-685-52300 CIP WWO-011-27.

Staff Recommendation:

Staff recommends purchasing the liftstation control panel from Solutions LLC \$39,693.10.

Submitted By: Mike Moore, Assistant Public Works Director

Department: Environmental Services

Date: 07/27/2026

ATTACHMENTS:

1. Resolution No. 2026-017- Purchase, Hwy 32 Liftstation Control Panel
2. Exhibit A-Bid Tabulation Hwy 32 Liftstation Control Panel

RESOLUTION NO. 2026-017

A RESOLUTION BY THE BOARD OF PUBLIC WORKS OF LEBANON, MISSOURI, APPROVING THE PURCHASE OF A REPLACEMENT CONTROL PANEL FOR HIGHWAY 32 LIFT STATION FROM SOLUTIONS, LLC.

WHEREAS, One Hundred Twenty-Five Thousand Dollars (\$125,000.00) is reflected in the FY2027 Budget for Wastewater Repairs and established as Project No. 85-WW0-011-27 in the Capital Improvement Plan (CIP); *and*

WHEREAS, bids were solicited in accordance with the City Purchasing Policy Section 2-428 *Written bids*; *and*

WHEREAS, six (6) bids were received, reviewed and confirmed accordingly by City Staff where Solutions, LLC was deemed the lowest and best value completed bid in the amount of Thirty-Nine Thousand Six Hundred Ninety-Three Dollars and Ten Cents (\$39,693.10), in accordance with the *City Purchasing Policy Section 4-30 Capital Improvement purchases*.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PUBLIC WORKS OF THE CITY OF LEBANON, LACLEDE COUNTY, MISSOURI, AS FOLLOWS:

SECTION 1: That the Board of Public Works of the City of Lebanon, Missouri, hereby approves the purchase for the replacement control panel for Highway 32 Lift Station from Solutions, LLC in the amount of Thirty-Nine Thousand Six Hundred Ninety-Three Dollars and Ten Cents (\$39,693.10). Said Quote is hereby attached and incorporated within as marked "*Exhibit A.*"

SECTION 2: That the Board of Public Works hereby authorizes and directs the Finance Director to take administrative action to expend funds from Wastewater Fund 85 for said Control Panel in the amount of Thirty-Nine Thousand Six Hundred Ninety-Three Dollars and Ten Cents (\$39,693.10), and properly capitalize as established under the Code of Ordinances of the City of Lebanon, Missouri, Chapter 2, Article VI, Section Sec. 2-477 et seq.

SECTION 3: That this Resolution shall be in full force and effect from and after the date of its passage and approval.

Passed and approved by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, as this 5th day of August 2026.

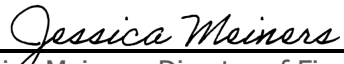
(Seal)

Chairwoman LeAnn Mather

Attest:

City Clerk Lacey Brackett

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.



Jessica Meiners, Director of Finance

"Exhibit A"

Event Number	WWTP-85-260630-F-1014
Event Title	Hwy 32 Liftstation Control Panel
Event Description	
Event Type	ITB
Issue Date	6/14/2026 11:51:38 PM (CT)
Close Date	6/30/2026 02:00:00 PM (CT)

Organization	City of Lebanon Purchasing
Workgroup	Purchasing
Event Owner	Jessica Meiners
Email	jmeiners@lebanonmo.org
Phone	(417) 991-2321
Fax	

Responding Supplier	City	State	Response Submitted	Lines Responded	Response Total
Water & Sewer Supply, INC.	COLUMBIA	MO	6/19/2026 08:31:07 AM (CT)	2	\$6,107.40
Fluid Equipment (Cogent)	Riverside	MO	6/30/2026 07:03:52 AM (CT)	2	\$20,141.40
Alliance Pump & Mechanical Se	Independence	MO	6/18/2026 08:02:29 AM (CT)	2	\$21,317.00
Lumix Electrical, Inc.	Fulton	MO	6/29/2026 02:00:44 PM (CT)	2	\$35,605.00
Solutions llc	Lebanon	MO	6/25/2026 01:02:29 PM (CT)	2	\$39,693.10
Letts Van Kirk	Kansas City	KS	6/30/2026 09:25:19 AM (CT)	2	\$44,995.00
Core & Main			6/16/2026 04:01 PM (CT)		No Bid

Line #	Description	QTY	UOM	Water & Sewer Supply, INC.		Fluid Equipment (Cogent)		Alliance Pump & Mechanical	
				Total Price	\$6,107.40	Total Price	\$20,141.40	Total Price	\$21,317.00
				Unit	Extended	Unit	Extended	Unit	Extended
1	Hwy 32 Liftstation Control Panel per the scope of work in the bid packet.	1	EACH	\$6,107.40	\$6,107.40	\$19,841.40	\$19,841.40	\$20,992.00	\$20,992.00
2	Shipping/Freight Charge			\$0.00	\$0.00	\$300.00	\$300.00	\$325.00	\$325.00
	Lead Time			Build lead time 3-4 weeks. Submittal lead time approx. 1 week from order received.		10-12 weeks		4-6 weeks	

Line #	Description	QTY	UOM	Lumix Electrical, Inc.		Solutions llc		Letts Van Kirk	
				Total Price	\$35,605.00	Total Price	\$39,693.10	Total Price	\$44,995.00
				Unit	Extended	Unit	Extended	Unit	Extended
1	Hwy 32 Liftstation Control Panel per the scope of work in the bid packet.	1	EACH	\$35,155.00	\$35,155.00	\$39,693.10	\$39,693.10	\$44,670.00	\$44,670.00
2	Shipping/Freight Charge			\$450.00	\$450.00	\$0.00	\$0.00	\$325.00	\$325.00
	Lead Time			6-8 Weeks		8 to 10 weeks all based on logistics of materials (we can start immediately)		8-10 Weeks	

Line	Responding Supplier	Supplier Notes
1	Lumix Electrical, Inc.	If paid with a check bid amount is \$33,803.00
1	Solutions llc	No taxes added