

**CITY OF LEBANON
PARK BOARD MEETING
WEDNESDAY, DECEMBER 11, 2024, 12:00 PM
WINFREY HOUSE, 25573 HIGHWAY 5
“TENTATIVE AGENDA”**

1. Call to Order, Roll Call, and Declaration of Quorum
2. Pledge of Allegiance
3. Public Comments
4. Approval of Minutes
 - a. November 13, 2024 Meeting Minutes
5. Discussions and Presentations
 - a. Christmas in the Park Recap
 - b. Atchley Park Plans
6. Possible Action Items
 - a. League and Shelter Rental Fees
 - b. Boswell Aquatic Center Admission Fee
 - c. Capital Improvement Projects
 - d. Placer AI
7. Comments from the Board and Staff
8. Adjournment

CITY OF LEBANON
PARK BOARD MINUTES
NOVEMBER 13, 2024

BE IT REMEMBERED that the Park Board of the City of Lebanon, Missouri, met in Regular Session on November 13, 2024, at 12:00 PM in the Winfrey House located at 25573 Highway 5.

Call to Order, Roll Call, and Declaration of Quorum

Upon roll call, the following Officers were present: Melody Allen, John Gideon, Holly Goforth, Carrie Plassmeyer, Doug Smith, Ramsey Stewart, and Neal Wilkinson. Absent: Heather Shadel and Chris Wall.

Neal Wilkinson was present via Zoom.

A quorum was declared.

Chris Wall is noted as an excused absence.
Heather Shadel is noted as an unexcused absence.

Staff members and others in attendance: Park Director John Shelton, Assistant Park Director Elliot Wilburn, and Assistant City Administrator/City Clerk Laina Starnes.

Pledge of Allegiance

The pledge of allegiance was led by President Carrie Plassmeyer.

Public Comments

None.

Approval of Minutes

Smith moved and Allen seconded that the Park Board approve October 9, 2024, and October 22, 2024, meeting minutes as presented. Motion carried as follows: Yea: (7) Allen, Gideon, Goforth, Plassmeyer, Smith, Stewart, and Wilkenson; Nay: (0) None; Abstain: (0) None; Absent: (2) Shadel and Wall.

September 2024 Financials

Park Director John Shelton reported on the monthly financials. Due to technical issues, he couldn't pull up the visuals, so he just spoke to them.

Discussions and Presentations

Future Project Financing

Park Director John Shelton provided two financing options for the completion of the Atchley Park improvement project. One was a 10-year loan for \$3M with a \$427,000 yearly payment and the other was a 10-year loan for \$4M with a \$570,000 yearly payment.

After providing this information, a discussion commenced with the board members where Shelton expressed that he didn't feel the financing option was the right approach. He said he thought a better plan would be to prioritize parks and their projects and pulling up projects that sales tax dollars could support. He said he and Assistant Park Director Elliot Wilburn would put together a game plan to present at the next meeting.

Missouri Proposition A Impact

Park Director John Shelton informed the board that his department would most certainly be affected by the recent passing of Proposition A, which would increase minimum wage from

\$12/hour to \$13.76/hour on January 1, 2025, and to \$15.00/hour on January 1, 2026. With his part-time staff working approximately 12,000 hours, Shelton said he could see a \$60,000-\$100,000 increase to his budget. He stated it could affect other employees in his department as well, because the increase in minimum wage would create a salary compression.

Park Activities and Boswell Aquatic Center Fees

A discussion was held regarding the need to increase fees for shelter rentals, the Boswell Aquatic Center, and T-ball and youth baseball leagues. Park Director John Shelton and the board talked about feasible increases for the board to act on in the future.

Assistant Park Director Elliot Wilburn exited the meeting at 12:47 pm immediately following this discussion.

Christmas in the Park

Plans for Christmas in the Park scheduled for December 6th were announced to the board and a visual of the promotional flier was presented for viewing. Park Director John Shelton shared that Santa Claus would be in a tent this year to help keep the kids warm.

Skatepark Equipment Update

Park Director John Shelton displayed photographs of a proposed skateboard ramp and noted the best suited location for the ramp to allow for future growth of the skatepark. He shared the cost estimate for the ramp was \$99,250, which included the ramp for \$86,750 and the concrete slab foundation for \$12,500.

Possible Action Items

None.

Comments from the Board and Staff

President Carrie Plassmeyer asked about the status of the safety nets discussed during the last meeting. Park Director John Shelton stated the safety nets were purchased, and the league had been using them.

Melody Allen reported the Downtown Business District Board voted to move forward with Placer AI, an intelligence software that analyses foot traffic.

Ramsey Stewart asked about the possibility of placing batting cages at Nelson. Park Director John Shelton said they were in the Capital Improvement Plan (CIP) for that park.

During this time, Park Director John Shelton said a bench had been donated by the family of Rudy "Junior" Zevallos, a Lebanon High School senior who died after running a SK race. Shelton said a dedication would be held at a later date.

Adjournment

President Carrie Plassmeyer declared the meeting adjourned at 1:02 pm.

Park Board President Carrie Plassmeyer

Minutes Approved: _____