

CITY OF LEBANON
BOARD OF PUBLIC WORKS MEETING MINUTES
NOVEMBER 20, 2024

BE IT REMEMBERED that the Board of Public Works of the City of Lebanon, Missouri, met in on November 20, 2024, at 12:00 PM in the Meeting Room at the Public Works Facility located at 1401 West Commercial.

Call to Order, Roll Call, and Declaration of Quorum

Upon roll call, the following Officers were present: Don Anderson, Ted Dahl, Jeremy Goforth, and LeAnn Mather.

A quorum was declared.

Staff members and others in attendance: Public Works Director/Board of Public Works General Manager Richard Shockley, Electric Superintendent Travis Long, Environmental Services Superintendent Eric Mork, Public Works Analyst Kelly Roberts, and Assistant City Administrator/City Clerk Laina Starnes.

Public Comments

None.

Approval of Minutes

Dahl moved and Anderson seconded that the Board approve the October 23, 2024, meeting minutes as presented. Motion carried as follows: Yea (4) Anderson, Dahl, Goforth, and Mather; Nay: (0) None; Abstain (0) None; Absent: (0) None.

Discussions and Presentations

October Monthly Operations Detail Report

Electric Superintendent Travis Long reported on what his department had been working on over the past month. He spoke about completing the 3-phase overhead extension at Boswell School, pole change outs and 400 amp service installation for the new Cackle Hatchery building, single phase extensions for residential housing, and upgrades to the primary and secondary services for Price Cutter. Long also reported that his crew was installing capacitors and breakers after finding bad ones during inspections. Lastly, he spoke about having a surge in wildlife outages as he had anticipated and communicated to the board during October's meeting.

Environmental Services Superintendent Eric Mork then reported on the operations of his department. He spoke about sewer mains that were being replaced, conduit that was being

installed at the Wastewater Treatment Plant for the new fiber line, smoke testing, maintenance and repair of fire hydrants and water leaks, to name a few.

Public Works Director Richard Shockley reported he was watching the uptick of disconnects because of nonpayment. He added that he had been attending Missouri Public Utility Alliance (MPUA) meetings since the recent Presidential election to talk about the upcoming legislative session and its potential impact on municipalities.

(Note: The October Operations Detail Report presented is attached and made part of the permanent record.)

September 2024 Financials

Public Works Director Richard Shockley stated that the balance of Water Fund 87 was up, Electric Fund 80 was right on pace, and Wastewater Fund 85 was healthy. He then added that both water and wastewater had debt service payments due in the spring.

Resolution No. 2024-025-

A Resolution by the Board of Public Works of the City of Lebanon, Missouri, approving the purchase of a Utility Truck Bed from Bus Andrews Truck Equipment for the Water Department.

Goforth moved and Dahl seconded that the Board approve Resolution No. 2024-025 as presented. Motion carried as follows: Yea: (4) Anderson, Dahl, Goforth, and Mather; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2024-025 duly passed and approved.

Resolution No. 2024-026-

A Resolution by the Board of Public Works of City of Lebanon, Missouri, approving an Agreement with Prime Rinse LLC for the Exterior Cleaning of the Reeves and Bowling Water Towers.

Dahl moved and Anderson seconded that the Board approve Resolution No. 2024-026 as presented. Motion carried as follows: Yea: (4) Anderson, Dahl, Goforth, and Mather; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

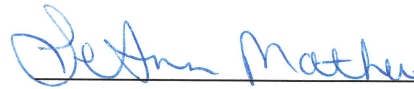
Chairwoman Mather declared Resolution No. 2024-026 duly passed and approved.

Board Member Comments

Don Anderson asked what the cause was thought to be for the increase in utility disconnects and said he noticed that there was a disparity between that number and the number of reconnects. He questioned if anyone ever checked to see if people were living in places without utilities if they didn't come in and pay their bill. Public Works Director Richard Shockley said he was looking into the reason for the increase and Code Administration actually took over following the disconnects for code violation reasons.

Adjournment

Chairwoman Mather declared the meeting adjourned at 12:23 pm.



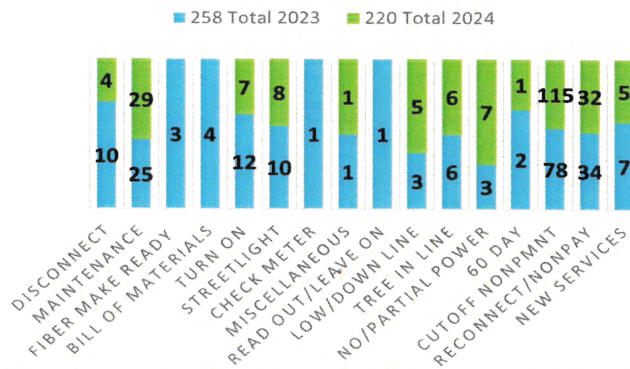
Chairwoman LeAnn Mather

Minutes Approved December 4, 2024

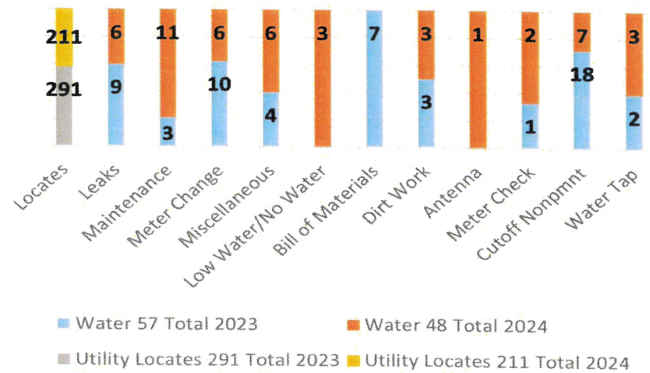
Operations Detail Report October 2024

WORK ORDERS

ELECTRIC

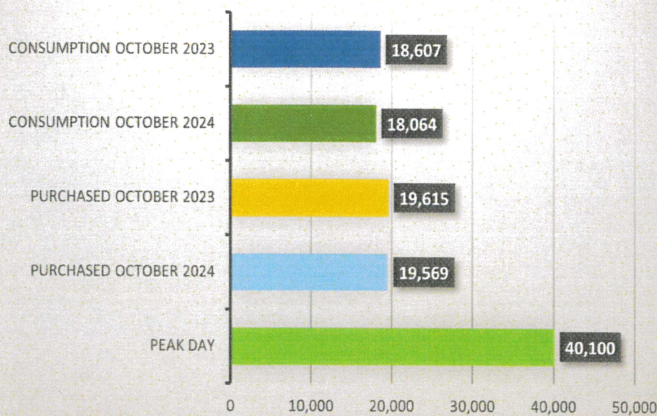


Environmental

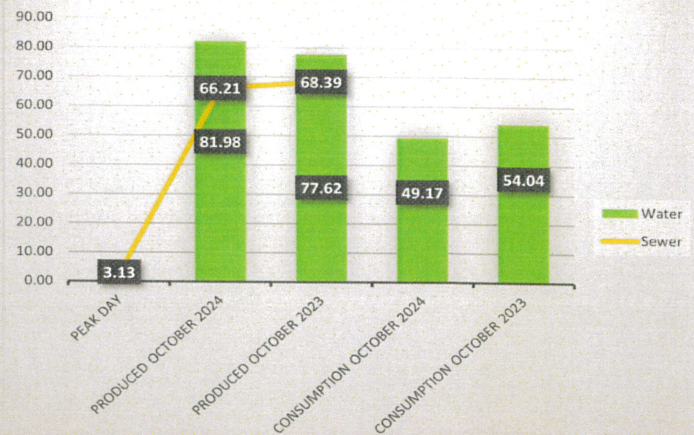


PRODUCTION

Electric in Kilowatts



Environmental in Million Gallons



WORK ACTIVITY

