

CITY OF LEBANON
CITY COUNCIL WORK SESSION MINUTES
NOVEMBER 12, 2024

BE IT REMEMBERED that the City Council of the City of Lebanon, Missouri, met in Work Session on November 12, 2024, at 6:00 PM in the Council Chambers at City Hall located at 401 South Jefferson.

Call to Order, Roll Call, and Declaration of Quorum

Upon roll call, the following Officers were present: Gib Adkins, Mike Evans, Sheila Mitchell, Dan Mizell, Randy Wall, Chuck Jordan, and Mayor Carr. Absent: Jeff Mutchler and Bob Garner

A quorum was declared.

Jeff Mutchler joined the meeting at 6:11pm.

Staff members and others in attendance: City Administrator Mike Schumacher, Public Works Director Richard Shockley, Police Chief Jerry Harrison, Fire Chief Sam Schneider, Facilities Director Shawn Williams, Code Administrator Christina Wagner, Environmental Superintendent Eric Mork, Downtown Business District Executive Director Sarah Stewart, Deputy City Clerk Lacey Brackett, Assistant City Administrator/City Clerk Laina Starnes and City Counselor Chris Allen.

Discussions and Presentations
CivicClerk Portal

Jordan moved and Evans seconded that the agenda be amended to move the CivicClerk Portal Demonstration to the December 9, 2024, Work Session. Motion carried as follows: Yea: (6) Adkins, Evans, Mitchell, Mizell, Wall, and Jordan; Nay: (0) None; Abstain: (0) None; Absent: (2) Mutchler and Garner.

Presentations for Future Action
Personnel Policies and Regulations Manual

City Administrator Mike Schumacher referenced the draft Personnel Policies and Regulations Manual that was distributed this evening to the City Council. He said the current manual was rolled into this one, which included changes approved by the Personnel Board since the last manual was adopted. He stated there weren't many other changes or additions. He said most changes were guided by state and/or federal law and gave the example of updated language related to the Americans with Disabilities Act (ADA). Schumacher said the Personnel Board would be meeting to go over the manual prior to being adopted by the full Council. He asked that all members review the updated manual and let staff know of any concerns.

Round Table Discussion

Public Works Director Richard Shockley took a moment to let Council know that letters were being sent out to approximately 4,000 customers asking for assistance in identifying lead water service lines as mandated by the federal government. He said the goal was to replace all lead pipes and water service lines by 2031. Shockley also stated that his team had worked with Communications Manager Derek Gean to help get the word out on our website and social media platforms in an effort to further inform utility customers and provide ways for customers to communicate information back to the City. A discussion commenced where the financial impact on customers was touched on. Shockley said Councilmembers should probably expect to receive phone calls regarding the matter.

Councilman Adkins- asked about the election schedule for taxes discussed at a previous meeting. City Administrator Mike Schumacher said that staff planned to have an additional discussion at the next Work Session meeting. Adkins also said that he loved seeing Downtown Executive Director Sarah Stewart attending the meetings.

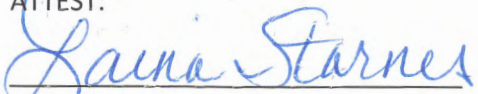
Councilwoman Mitchell- stated she would love for the Council to get an update on Mainstreet USA and downtown. Executive Director Sarah Stewart addressed the Council and reported that taxable sales had doubled in the last four years and then spoke about personal/private investments, facade grants, and the success of downtown events. She said she would be glad to give a full presentation with additional information and data in the near future.

Police Chief Jerry Harrison- stated the investigation into the Allen Building fire was progressing. City Administrator Mike Schumacher then added that the owner was insured, and the City should recoup funds for the demolition.

Adjournment

Mayor Carr declared the meeting adjourned at 6:21p.m.

ATTEST:



City Clerk.



Mayor Jared Carr

Minutes Approved _____ December 16, 2024