

CITY OF LEBANON
PARK BOARD MEETING MINUTES
DECEMBER 11, 2024

BE IT REMEMBERED that the Park Board of the City of Lebanon, Missouri, met in Regular Session on December 11, 2024, at 12:00 PM in the Winfrey House located at 25573 Highway 5.

CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM

Upon roll call, the following Officers were present: John Gideon, Holly Goforth, Carrie Plassmeyer, Heather Shadel, Doug Smith, Ramsey Stewart, Chris Wall, and Neal Wilkinson. Absent: Melody Allen.

A quorum was declared.

Melody Allen is noted as an excused absence.

Staff members and others in attendance: Park Director John Shelton, Assistant Park Director Elliot Wilburn, and Assistant City Administrator/City Clerk Laina Starnes.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by President Carrie Plassmeyer.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Smith moved and Goforth seconded that the Board approve the November meeting minutes as presented. Motion carried as follows: Yea: (8) Gideon, Goforth, Plassmeyer, Shadel, Smith, Stewart, Wall, and Wilkinson; Nay: (0) None; Abstain: (0) None; Absent: (1) Allen.

DISCUSSIONS AND PRESENTATIONS

Christmas in the Park Recap

Assistant Park Director Elliot Wilburn reported on the success of their Christmas in the Park event. He said they estimated that around 400-500 kids visited Santa Claus and were in a heated tent to keep the kids warm. Wilburn also said the food vendors reported doing well, and Route 66 members helped park cars.

Atchley Park Plans

Park Director John Shelton went over some possible plan changes for Atchley Park which included putting a fitness area in the lower part of the park rather than a playground area. He said a fitness area would be less expensive and offer something new to park patrons. The board discussed and articulated they liked the idea.

POSSIBLE ACTION ITEMS

League and Shelter Rental Fees

Park Director John Shelton presented several fee increase options and, after a brief discussion, the board took the following action.

Smith moved and Wilkinson seconded that the Park Board approve increasing league and shelter rental fees effective January 1, 2025, as follows.

Baseball/Softball Coach Pitch, T-Ball from \$50 to \$55

10u and above from \$60 to \$65

Shelter Rentals from 4 hours for \$40, all day for \$75 to 4 hours for \$60, all day for \$100

Motion carried as follows: Yea: (8) Gideon, Goforth, Plassmeyer, Shadel, Smith, Stewart, Wall, and Wilkinson; Nay: (0) None; Abstain: (0) None; Absent: (1) Allen.

Boswell Aquatic Center Admission Fee

Park Director John Shelton provided proposed admission fee increases for the Boswell Aquatic Center. After a brief discussion, the board took the following action.

Gideon moved and Wall seconded that the Park Board approve changing admission fees to the Boswell Aquatic Center effective January 1, 2025, as follows.

Individual entry from \$4 to \$5

Group rate entry remains at \$3

Pool party rentals for 1 hour from \$175 to \$200 and 2 hours from \$300 to \$350

Motion carried as follows: Yea: (8) Gideon, Goforth, Plassmeyer, Shadel, Smith, Stewart, Wall, and Wilkinson; Nay: (0) None; Abstain: (0) None; Absent: (1) Allen.

Capital Improvement Projects

Park Board Director John Shelton went over his department's proposed capital improvements list for 2026-2031. Several members of the board said they would like to see ballfields and bathrooms addressed first. After a brief discussion, the board took the following action.

Goforth moved and Gideon seconded that the Park Board approve the Parks Department Capital Improvements Project list for FY2026-2031. Motion carried as follows: Yea: (8) Gideon, Goforth, Plassmeyer, Shadel, Smith, Stewart, Wall, and Wilkinson; Nay: (0) None; Abstain: (0) None; Absent: (1) Allen.

(Note: The approved capital improvements list is attached and made part of the permanent record.)

Placer AI

Wilkinson moved and Wall seconded that the Park Board approve sharing the purchasing cost of Placer.ai with the Lebanon Downtown Business District in the amount of \$5,000 and forward to City Council for final approval. Motion carried as follows: Yea: (8) Gideon, Goforth, Plassmeyer, Shadel, Smith, Stewart, Wall, and Wilkinson; Nay: (0) None; Abstain: (0) None; Absent: (1) Allen.

COMMENTS FROM THE BOARD AND STAFF

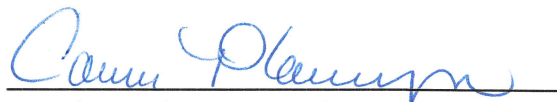
Neil Wilkinson- mentioned the fall protection at Nelson Park was waterlogged. Park Director John Shelton shared there was a drainage problem that had been resolved.

Carrie Plassmeyer- said she gave Park Director John Shelton and Assistant Park Director Elliot Wilburn some informational material on a mobile ice rink that used plastic tile to create the ice.

Holly Goforth- asked about the possibility of using a snow machine for the sledding hill. Park Director John Shelton said he would check on the cost of renting a machine as they were extremely expensive to purchase.

ADJOURNMENT

President Carrie Plassmeyer declared the meeting adjourned at 1:03 pm.



Board President Carrie Plassmeyer

January 8, 2025

Minutes Approved

FY26	
Mobilization	\$ 50,000.00
Atchely baseball concession/restroom	\$ 600,000.00
Skate park equipment	\$ 100,000.00
Other	\$ 25,000.00
Total FY27 Projects	\$ 775,000.00

FY27	
Mobilization	\$ 80,000.00
Atchley lower parking lot	\$ 260,000.00
Atchley pickleball courts	\$ 200,000.00
Atchley shelter/restrooms	\$ 200,000.00
Atchley basketball court	\$ 38,000.00
Mower	\$ 18,000.00
Other	\$ 25,000.00
Total FY26 projects	\$ 821,000.00

FY28	
Walking trail expansion	\$ 200,000.00
Dog park relocation	\$ 20,000.00
Atchley lower playground/fall protection	\$ 250,000.00
Truck w/dump	\$ 60,000.00
Other	\$ 25,000.00
Total FY29 Projects	\$ 555,000.00

FY29	
Mobilaztion	\$ 80,000.00
Atchely front parking lot	\$ 240,000.00
Atchley shelter	\$ 160,000.00
Atchley splash pad	\$ 350,000.00
Truck	\$ 40,000.00
Mower	\$ 18,000.00
Other	\$ 25,000.00
Total FY28 Projects	\$ 913,000.00

FY30	
Atchley play areas	\$ 150,000.00
Nelson batting cages	\$ 50,000.00
BAC slides restoration/shades	\$ 80,000.00
Truck	\$ 40,000.00
Other	\$ 25,000.00
Total FY30 Projects	\$ 345,000.00

FY31	
Nelson parking lot improvements	\$ 200,000.00
Harke splash pad	\$ 250,000.00
Skate/bike park improvements	\$ 350,000.00
Truck	\$ 40,000.00
Mower	\$ 18,000.00
Other	\$ 25,000.00
Total FY31 Projects	\$ 883,000.00