

**CITY OF LEBANON
PARK BOARD MEETING
WEDNESDAY, MARCH 12, 2025, 12:00 PM
WINFREY HOUSE, 25573 HIGHWAY 5
“TENTATIVE AGENDA”**

1. Call to Order, Roll Call, and Declaration of Quorum
2. Pledge of Allegiance
3. Public Comments
4. Approval of Minutes
 - a. February 26, 2025, Regular Meeting
5. Discussions and Presentations
 - a. Tree City
 - b. Route 66 Trailer
 - c. Atchley Fall Protection
6. Possible Action Items
 - a. None
7. Comments from the Board and Staff
8. Adjournment

CITY OF LEBANON
PARK BOARD REGULAR MEETING MINUTES
FEBRUARY 26, 2025

BE IT REMEMBERED that the Park Board of the City of Lebanon, Missouri, met in Regular Session on February 26, 2025 at 12:00 PM in the Winfrey House located at 25573 Highway 5.

CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM

Upon roll call, the following Officers were present: John Gideon, Holly Goforth, Carrie Plassmeyer, Doug Smith, Ramsey Stewart, Chris Wall, and Neal Wilkinson. Absent: Melody Allen and Heather Shadel.

A quorum was declared.

Staff members and others in attendance: Park Director John Shelton and Assistant Park Director Elliot Wilburn.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by President Carrie Plassmeyer.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

January 8, 2025, Meeting Minutes

Doug Smith moved and Holly Goforth seconded that the Board approve the minutes as presented. Motion carried as follows: Yea: (7) John Gideon, Holly Goforth, Carrie Plassmeyer, Doug Smith, Ramsey Stewart, Chris Wall, Neal Wilkinson; Nay: (0) None; Abstain: (0) None; Absent: (2) Melody Allen, Heather Shadel.

FINANCE REPORT

Parks Director John Shelton reported that the Finance Department was currently working on getting the financial up to date. Shelton presented the Revenue and Expense Report and shared that everything looked good.

DISCUSSIONS AND PRESENTATIONS

Atchley Park Plans

Parks Director John Shelton presented plans for Atchley Park to the board, estimating the project budget at \$650,000. He also shared drawings of the proposed restroom, which will follow the architectural style of Nelson Park with some modifications.

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Parks Director John Shelton reviewed reports provided by Downtown Business District Executive Director Sarah Angst regarding the use of Wallace Park following its renovations. He also presented data on Atchley Park. President Carrie Plassmeyer suggested that the Board set some target goals and assess the economic impact of community spending on weekends when baseball tournaments take place.

Baseball/Softball League

Assistant Parks Director Elliot Wilburn presented the signup dates for baseball and softball and confirmed the tournament schedule. He also announced that three businesses, Mid Missouri Bank, Slim Chickens, and Big Whiskey's, have committed as field sponsors.

POSSIBLE ACTION ITEMS

Utility Vehicle Purchase

Doug Smith moved and John Gideon seconded that the Park Board approve moving forward with the procurement process for the purchase of a Park Utility Vehicle from Heritage Tractor in the amount of \$15,350.00 for the Parks Department, and forward to City Council for final approval. Motion carried as follows: Yea: (7) John Gideon, Holly Goforth, Carrie Plassmeyer, Doug Smith, Ramsey Stewart, Chris Wall, Neal Wilkinson; Nay: (0) None; Abstain: (0) None; Absent: (2) Melody Allen, Heather Shadel.

COMMENTS FROM THE BOARD AND STAFF

Board Member John Gideon discussed America's 250th Anniversary in 2026, noting that the Mayor plans to display flags throughout the city. He also shared that the City is allocating \$100,000 toward the celebration, which will include a major event and a fireworks show.

Adjournment

President Carrie Plassmeyer declared the meeting adjourned at 12:48 p.m.

Park Board President Carrie Plassmeyer

Minutes Approved