

CITY OF LEBANON
CITY COUNCIL WORK SESSION MINUTES
MARCH 10, 2025

BE IT REMEMBERED that the City Council of the City of Lebanon, Missouri, met in Work Session on March 10, 2025 at 6:00 PM in the Council Chambers at City Hall located at 401 South Jefferson.

CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM

Upon roll call, the following Officers were present: Gib Adkins, Mike Evans, Sheila Mitchell, Dan Mizell, Jeff Mutchler, Chuck Jordan, Bob Garner, Randy Wall. Absent: None.

A quorum was declared.

Staff members and others in attendance: Interim City Administrator Ben DeClue, Police Chief Jerry Harrison, Fire Chief Sam Schneider, Human Resource Director Kathy Milliken, Code Administrator Christina Wagner, IT/Airport Director Jarrad Schomaker, Downtown Business District Executive Director Sarah Stewart, and Communications Manager Derek Gean.

INFORMATION PROVIDED BY STAFF

ERP System Update

IT/Airport Director Jarrad Schomaker provided an update to the Council and Mayor regarding the ERP implementation with Caselle. He confirmed the project is on budget, with no additional funding required. Pre-live training is scheduled for April, during which Caselle trainers will be on-site with a fully functional computer lab to train employees on the new system. The new ERP system will enhance efficiency through automation, improved workflows, and 24/7 web-based access. "Go Live" is set for May, with trainers available on-site during the transition to offer support.

ERP System Update

IT/Airport Director provided an update sharing that the Airport is set to undergo a Taxiway Rehabilitation project, which will also include a portion of the apron. This update is necessary to ensure the safety of pilots and customers. The majority of the funding will be covered by unspent primary entitlement funds from previous fiscal years, with a 5% match from the City. All necessary documents for construction approval will be submitted soon for consideration and approval. Schomaker also reported that all hangars are currently occupied, and there is a waiting list.

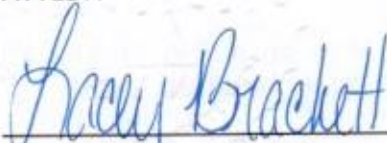
Round Table Discussion

None.

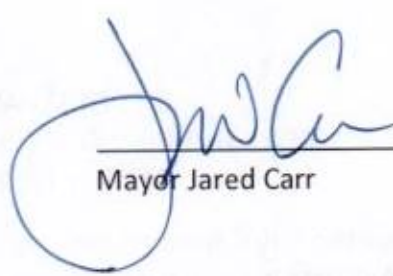
Adjournment

Mayor Carr declared the meeting adjourned at 6:29.

ATTEST:



City Clerk Lacey Brackett



Mayor Jared Carr

March 25, 2025

Minutes Approved