

**CITY OF LEBANON
BOARD OF PUBLIC WORKS MEETING
WEDNESDAY, APRIL 2, 2025, 12:00 PM
LEBANON PUBLIC WORKS, 1401 WEST COMMERCIAL
“TENTATIVE AGENDA”**

1. Call to Order, Roll Call, and Declaration of Quorum
2. Public Comments
3. Approval of Minutes
 - a. March 19, 2025, Regular Meeting
4. Discussions and Presentations
 - a. Cost of Service Study Update- Toth and Associates
5. Board Member Comments
6. Adjournment

CITY OF LEBANON
BOARD OF PUBLIC WORKS REGULAR MEETING MINUTES
MARCH 19, 2025

BE IT REMEMBERED that the Board of Public Works of the City of Lebanon, Missouri, met in Regular Session on March 19, 2025 at 12:00 PM in the meeting room at the Public Works Facility located at 1401 West Commercial.

CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM

Upon roll call, the following Officers were present: Don Anderson, Ted Dahl, Jeremy Goforth, and LeAnn Mather. Absent: None.

A quorum was declared.

Staff members and others in attendance: Public Works Director/Board of Public Works General Manager Richard Shockley, Electric Superintendent Travis Long, Environmental Services Superintendent Eric Mork, Public Works Analyst Kelly Roberts, and City Clerk Lacey Brackett.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

January 15, 2025, Regular Meeting

Don Anderson moved and Ted Dahl seconded that the Board approve the minutes as presented. Motion carried as follows: Yea: (4) Don Anderson, Ted Dahl, Jeremy Goforth, LeAnn Mather; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

DISCUSSIONS AND PRESENTATIONS

Monthly Operations Detail Report

Electric Superintendent Travis Long provided an update on recent operations, elaborating on specific projects. He noted that three poles were broken and repaired due to recent weather, and crews have replaced approximately 11 poles. Additionally, they are constructing temporary fiber lines at the high school to facilitate the removal of the existing three-phase overhead line for the new addition. Other work included removing temporary service at Lake Regional and repairing the underground primary line for the Tower Well three-phase service.

Environmental Superintendent provided an update on recent operations, elaborating on specific projects. He shared that crews installed 84 linear feet of sewer main at Legacy Trails, moving in and out of rock during the process. They also repaired six main water leaks and nine service leaks. Additionally, crews cleaned up several dirt work areas in preparation for black dirt and restoration. Maintenance staff attended a one-day class on repair and troubleshooting, and crews assembled tubes for the O2 basin to be put back into service.

Board of Public Works General Manager Richard Shockley provided a brief overview of the Net Metering Annual Report, noting that two additional customers had been added to solar. He

also highlighted the extensive work the electric department has been undertaking at the high school. Additionally, he mentioned that Rolla was significantly impacted by a recent storm, and the city offered its assistance.

The February 2025 Operations Detail Report was presented to the Board and has been attached and made part of the permanent record.

RESOLUTIONS

RESOLUTION NO. 2025-002- A RESOLUTION BY THE BOARD OF PUBLIC WORKS OF LEBANON, MISSOURI, APPROVING THE PURCHASE OF ULTRAVIOLET SYSTEM PARTS FROM XYLEM WATER SOLUTIONS USA, INC.

Don Anderson moved and LeAnn Mather seconded that the Board approve Resolution No. 2025-002 as presented. Motion carried as follows: Yea: (4) Don Anderson, Ted Dahl, Jeremy Goforth, LeAnn Mather; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2025-002 duly passed and approved.

RESOLUTION NO. 2025-003- A RESOLUTION BY THE BOARD OF PUBLIC WORKS OF LEBANON, MISSOURI, APPROVING THE PURCHASE AND INSTALLATION OF INSULATION AT THE EQUIPMENT BUILDING LOCATED AT THE WASTEWATER TREATMENT PLANT FROM BLACK SHEEP BUILDING PRODUCTS.

Ted Dahl moved and Jeremy Goforth seconded that the Board approve Resolution No. 2025-003 as presented. Motion carried as follows: Yea: (4) Don Anderson, Ted Dahl, Jeremy Goforth, LeAnn Mather; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2025-003 duly passed and approved.

RESOLUTION NO. 2025-004- A RESOLUTION BY THE BOARD OF PUBLIC WORKS OF LEBANON, MISSOURI, APPROVING THE PURCHASE OF CHLORINE MONITORS FROM HD SUPPLY FACILITIES MAINTENANCE LTD.

Don Anderson moved and Ted Dahl seconded that the Board approve Resolution No. 2025-004 as presented. Motion carried as follows: Yea: (0) None; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2025-004 duly passed and approved.

RESOLUTION NO. 2025-005- A RESOLUTION BY THE BOARD OF PUBLIC WORKS OF LEBANON, MISSOURI, APPROVING THE PURCHASE OF CHLORINE SCALES FROM DESKIN SCALE COMPANY.

Ted Dahl moved and LeAnn Mather seconded that the Board approve Resolution No. 2025-005 as presented. Motion carried as follows: Yea: (4) Don Anderson, Ted Dahl, Jeremy Goforth, LeAnn Mather; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2025-005 duly passed and approved.

RESOLUTION NO. 2025-006- A RESOLUTION BY THE BOARD OF PUBLIC WORKS OF LEBANON, MISSOURI, APPROVING THE PURCHASE OF A PUMP AND MOTOR FOR THE I-44 LIFT STATION FROM SRI-MO.

Jeremy Goforth moved and Ted Dahl seconded that the Board approve Resolution No. 2025-006 as presented. Motion carried as follows: Yea: (4) Don Anderson, Ted Dahl, Jeremy Goforth, LeAnn Mather; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2025-006 duly passed and approved.

RESOLUTION NO. 2025-007- A RESOLUTION BY THE BOARD OF PUBLIC WORKS OF LEBANON, MISSOURI, APPROVING AN ADDENDUM TO TASK ORDER NO. 6 WITH TOTH AND ASSOCIATES, INC.

Jeremy Goforth moved and LeAnn Mather seconded that the Board approve Resolution No. 2025-007 as presented. Motion carried as follows: Yea: (4) Don Anderson, Ted Dahl, Jeremy Goforth, LeAnn Mather; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2025-007 duly passed and approved.

RESOLUTION NO. 2025-008- A RESOLUTION BY THE BOARD OF PUBLIC WORKS OF THE CITY OF LEBANON, MISSOURI, APPROVING THE PURCHASE OF A 15KV RECLOSER FOR MOTHER'S GARDEN FROM TAVRIDA ELECTRIC.

Ted Dahl moved and Don Anderson seconded that the Board approve Resolution No. 2025-008 as presented. Motion carried as follows: Yea: (4) Don Anderson, Ted Dahl, Jeremy Goforth, LeAnn Mather; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2025-008 duly passed and approved.

RESOLUTION NO. 2025-009- A RESOLUTION BY THE BOARD OF PUBLIC WORKS OF LEBANON, MISSOURI, APPROVING THE PURCHASE OF ADDITIONAL ELECTRIC MATERIAL FOR THE I-44 CROSSING PROJECT FROM FLETCHER REINHARDT.

Jeremy Goforth moved and Don Anderson seconded that the Board approve Resolution No. 2025-009 as presented. Motion carried as follows: Yea: (4) Don Anderson, Ted Dahl, Jeremy Goforth, LeAnn Mather; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2025-009 duly passed and approved.

BOARD MEMBER COMMENTS

Board Member Ted Dahl inquired about the mobile home issue discussed at a previous meeting. General Manager of the Board of Public Works Richard Shockley stated that, as the Board did not indicate a desire to pursue code changes, he verbally communicated this to the property owners.

Board Member Jeremy Goforth asked about subcontractors performing tree trimming and what determines whether trees are fully removed or partially trimmed. Electric Superintendent Travis Long explained that the department considers customer requests and generally consults with citizens before removing trees.

Board Member Don Anderson inquired about the construction of the car wash near Walmart and was informed that building permits had been obtained, but no progress had been made.

Chairwoman LeAnn Mather stated that the next meetings are scheduled for April 2nd and April 16th. She advised that April 16th meeting would be in the Council Chambers.

General Manager of the Board of Public Works Richard Shockley noted that a draft of the Cost-of-Service Study by Toth and Associates would be presented at the next meeting.

ADJOURNMENT

Chairwoman Mather declared the meeting adjourned at 12:42 p.m.

Chairwoman LeAnn Mather

Minutes Approved