

**CITY OF LEBANON
PARK BOARD MEETING
WEDNESDAY, APRIL 9, 2025, 12:00 PM
WINFREY HOUSE, 25573 HIGHWAY 5
“TENTATIVE AGENDA”**

1. Call to Order, Roll Call, and Declaration of Quorum
2. Pledge of Allegiance
3. Public Comments
4. Approval of Minutes
 - a. March 12, 2025, Regular Meeting
5. Discussions and Presentations
 - a. Atchley Park Lower Parking Lot
 - b. Sports League Update
6. Possible Action Items
 - a. Park Reserve Fund
 - b. Wallace Park Pickleball Courts
7. Comments from the Board and Staff
8. Adjournment

CITY OF LEBANON
PARK BOARD REGULAR MEETING MINUTES
MARCH 12, 2025

BE IT REMEMBERED that the Park Board of the City of Lebanon, Missouri, met in Regular Session on March 12, 2025 at 12:00 PM in the Winfrey House located at 25573 Highway 5.

CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM

Upon roll call, the following Officers were present: Melody Allen, John Gideon, Holly Goforth, Carrie Plassmeyer, Heather Shadel, Doug Smith, Chris Wall, and Neal Wilkinson. Absent: Ramsey Stewart.

Neal Wilkinson was present via Zoom.

A quorum was declared.

Staff members and others in attendance: Park Director John Shelton and Assistant Park Director Elliot Wilburn.

Board Member Ramsey Stewart entered the meeting at 12:12 p.m.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by President Carrie Plassmeyer.

AGENDA AMENDED

Doug Smith moved and Melody Allen seconded that the agenda be amended to switch Atchley Fall Protection from a Discussion item to a Possible Action item. Motion carried as follows: Yea: (9) Melody Allen, John Gideon, Holly Goforth, Carrie Plassmeyer, Heather Shadel, Doug Smith, Ramsey Stewart, Chris Wall, Neal Wilkinson; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

PUBLIC COMMENTS

Bruce Owen shared that the Route 66 Society had purchased a Campbell Express Trailer and would like to have it on permanent display next to the first mural at Boswell Park. Park Director John Shelton advised that the only cost to the Park would be for a concrete slab to place the trailer on. Park Board members inquired about the size of the trailer, with Bruce Owen sharing that it was 32-34 foot. The Route 66 Society would pay for getting the trailer painted and the Parks Department would pay for the concrete. Bruce Owen also announced that the music group Sister Hazel would be the main headliner for the Route 66 Festival being held this year.

APPROVAL OF MINUTES

February 26, 2025, Regular Meeting

Doug Smith moved and Holly Goforth seconded that the Board approve the minutes as presented. Motion carried as follows: Yea: (9) Melody Allen, John Gideon, Holly Goforth, Carrie Plassmeyer, Heather Shadel, Doug Smith, Ramsey Stewart, Chris Wall, Neal Wilkinson; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

DISCUSSIONS AND PRESENTATIONS

Tree City

Park Director John Shelton shared that this would be the 7th year of the City being recognized as a Tree City and that he would be presenting a presentation to Rotary on April 17th regarding the Tree City designation. Shelton added there have been over 500 trees that have been planted in the past 7 years and an additional 30 trees would be planted this year.

Route 66 Trailer

Board Member John Gideon noted that the trailer would serve as an additional photo opportunity. The board discussed the trailer's slogan and considered placing a plaque on it to provide historical context of the trailer and the slogan.

POSSIBLE ACTION ITEMS

Atchley Fall Protection

Park Board Director John Shelton reported that the park funds looked well, and the current surface in place was starting to pull away from the edges of the playground. Shelton recommended that purchasing turf fall protection would be a good idea moving forward.

Holly Goforth moved and John Gideon seconded that the Board move forward with the procurement process of installing turf fall protection at Atchley Park in the amount of \$140,000.00 and forward to City Council for final approval. Motion carried as follows: Yea: (9) Melody Allen, John Gideon, Holly Goforth, Carrie Plassmeyer, Heather Shadel, Doug Smith, Ramsey Stewart, Chris Wall, Neal Wilkinson; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

COMMENTS FROM THE BOARD AND STAFF

Board President Carrie Plassmeyer reported that the spinner chairs at Nelson Park were not working and needed to be looked at.

Board Member Neal Wilkinson stated that Mercy volunteers painted restrooms, dog equipment, and picnic tables at Atchley Park recently. Wilkinson expressed his appreciation of the park staff and their commitment to our parks.

Board Member Doug Smith shared that the back parking lot at Atchley Park needed to be graded again due to some holes.

Adjournment

President Carrie Plassmeyer declared the meeting adjourned at 12:45 p.m

Park Board President Carrie Plassmeyer

Minutes Approved

DRAFT