

**CITY OF LEBANON  
BOARD OF PUBLIC WORKS MEETING  
WEDNESDAY, JUNE 18, 2025, 12:00 PM  
LEBANON PUBLIC WORKS, 1401 WEST COMMERCIAL  
"TENTATIVE AGENDA"**

1. Call to Order, Roll Call, and Declaration of Quorum
2. Public Comments
3. Approval of Minutes
  - a. Regular Meeting, May 22, 2025
4. Discussions and Presentations
  - a. APPA "Excellence in Reliability Award" - Presented by MPUA
  - b. Cold/Hot Weather Rule
  - c. Operations Update
5. Board Member Comments
6. Adjournment

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CITY OF LEBANON  
BOARD OF PUBLIC WORKS REGULAR MEETING MINUTES  
MAY 22, 2025

BE IT REMEMBERED that the Board of Public Works of the City of Lebanon, Missouri, met in Regular Session on May 22, 2025 at 12:00 PM in the meeting room at the Public Works Facility located at 1401 West Commercial.

Call to Order, Roll Call, and Declaration of Quorum

Upon roll call, the following Officers were present: Ted Dahl, Jeremy Goforth, LeAnn Mather.  
Absent: Don Anderson.

A quorum was declared.

Staff members and others in attendance: City Administrator Troy Schulte, Public Works Director/Board of Public Works General Manager Richard Shockley, Finance Director Sean Bennett, Electric Superintendent Travis Long, Environmental Services Superintendent Eric Mork, Public Works Analyst Kelly Roberts, Communications Manager Derek Gean, IT Manager Oakley Banks, Deputy City Clerk Melissa Richardson, and City Clerk Lacey Brackett.

Public Comments

None.

Approval of Minutes

April 16, 2025, Regular Meeting

Ted Dahl moved and Jeremy Goforth seconded that the Board approve the minutes as presented. Motion carried as follows: Yea: (3) Ted Dahl, Jeremy Goforth, LeAnn Mather; Nay: (0) None; Abstain: (0) None; Absent: (1) Don Anderson.

Discussions and Presentations

APPA "Excellence in Reliability Award"- Missouri Public Utility Alliance (MPUA)

Board of Public Works General Manager Richard Shockley shared that the APPA "Excellence in Reliability" award will be presented at the June meeting.

Operations Update

Electric Superintendent Travis Long reported that crews responded to Rolla from March 21 through March 26 to provide mutual aid following the March 14 tornado. He also noted that crews assisted Springfield City Utilities from April 29 through May 6.

Board of Public Works General Manager Richard Shockley added that both Rolla and Springfield had previously provided supplies to Lebanon during the May 2020 storm.

April 2025 Operations Detail Report

The Board was presented with a copy of the April 2025 Operations Detail Report, which is attached and made part of the permanent record.

### Public Hearing

Jeremy Goforth moved and LeAnn Mather seconded that the Board move out of Regular Session and into Public Hearing. Motion carried as follows: Yea: (3) Ted Dahl, Jeremy Goforth, LeAnn Mather; Nay: (0) None; Abstain: (0) None; Absent: (1) Don Anderson.

### Fiscal Year 2026 Budget

Board of Public Works General Manager Richard Shockley presented a high-level overview of the utility budget to the Board. During the presentation, Fiscal Year 2025 accomplishments, priorities, and objectives, reserve funds, and capital improvement projects were discussed. Shockley shared that the goal was to increase electric reserves to 40–50%.

There were no public comments.

Ted Dahl moved and Jeremy Goforth seconded that the Council move out of Public Hearing and back into Regular Session. Motion carried as follows: Yea: (3) Ted Dahl, Jeremy Goforth, LeAnn Mather; Nay: (0) None; Abstain: (0) None; Absent: (1) Don Anderson.

### Resolutions

Resolution No. 2025-013- A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, adopting the Fiscal Year 2026 budget for the period beginning July 1, 2025 and ending June 30, 2026 and the Utility Summary of the 2026-2030 Capital Improvement Plan.

LeAnn Mather moved and Ted Dahl seconded that the Board approve Resolution No. 2025-013 as presented. Motion carried as follows: Yea: (3) Ted Dahl, Jeremy Goforth, LeAnn Mather; Nay: (0) None; Abstain: (0) None; Absent: (1) Don Anderson.

Chairwoman Mather declared Resolution No. 2025-013 duly passed and approved.

Resolution No. 2025-014- A Resolution by the Board of Public Works of Lebanon, Missouri, approving the purchase of Electric Material from Fletcher-Reinhardt Company to Reconduct Feeder 1010 of Substation No. One.

Ted Dahl moved and Jeremy Goforth seconded that the Board approve Resolution No. 2025-014 as presented. Motion carried as follows: Yea: (3) Ted Dahl, Jeremy Goforth, LeAnn Mather; Nay: (0) None; Abstain: (0) None; Absent: (1) Don Anderson.

Chairwoman Mather declared Resolution No. 2025-014 duly passed and approved.

Resolution No. 2025-015- A Resolution by the Board of Public Works of Lebanon, Missouri, approving the purchase of Water and Wastewater Materials from Ferguson Waterworks for the Water and Wastewater Department.

LeAnn Mather moved and Jeremy Goforth seconded that the Board approve Resolution No. 2025-015 as presented. Motion carried as follows: Yea: (3) Ted Dahl, Jeremy Goforth, LeAnn Mather; Nay: (0) None; Abstain: (0) None; Absent: (1) Don Anderson.

Chairwoman Mather declared Resolution No. 2025-015 duly passed and approved.

Resolution No. 2025-016- A Resolution by the Board of Public Works of Lebanon, Missouri, approving the purchase of Water Meters and Antennas from Core and Main for the Water Department.

Jeremy Goforth moved and Ted Dahl seconded that the Board approve Resolution No. 2025-016 as presented. Motion carried as follows: Yea: (3) Ted Dahl, Jeremy Goforth, LeAnn Mather; Nay: (0) None; Abstain: (0) None; Absent: (1) Don Anderson.

Chairwoman Mather declared Resolution No. 2025-016 duly passed and approved.

Board Member Comments

During comments, the following employees were introduced to the Board: City Administrator Troy Schulte, Finance Director Sean Bennett, and Deputy City Clerk Melissa Richardson.

Public Works Analyst Kelly Hicks announced that the next meeting, scheduled for June 18, would be held at the Public Works facility.

Adjournment

Chairwoman Mather declared the meeting adjourned at 1:01 p.m.

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Chairwoman LeAnn Mather

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Minutes Approved