

CITY OF LEBANON
CITY COUNCIL WORK SESSION MINUTES
JULY 28, 2025

BE IT REMEMBERED that the City Council of the City of Lebanon, Missouri, met in Work Session on July 28, 2025 at 6:00 PM in the Council Chambers at City Hall located at 401 South Jefferson.

Call to Order, Roll Call, and Declaration of Quorum

Upon roll call, the following Officers were present: Gib Adkins, Mike Evans, Chuck Jordan, Bob Garner, Randy Wall, and Mayor Carr. Absent: Sheila Mitchell, Dan Mizell, and Jeff Mutchler.

A quorum was declared.

Staff members and others in attendance: City Administrator Troy Schulte, Public Works Director Richard Shockley, Police Chief Jerry Harrison, Fire Chief Sam Schneider, Human Resource Director Kathy Milliken, Facilities Director Shawn Williams, Code Administrator Christina Wagner, Street Superintendent Mike Moore, Electric Superintendent Travis Long, Tourism Director Rebecca Rupard, Downtown Business District Executive Director Sarah Stewart, Communications Manager Derek Gean, and City Clerk Lacey Brackett.

Councilman Jeff Mutchler joined the meeting at 6:01 p.m.

Gib Adkins moved, and Bob Garner seconded to amend the agenda to move Discussions and Presentations to the beginning of the meeting. Motion carried as follows: Yea: (6) Gib Adkins, Mike Evans, Jeff Mutchler, Randy Wall, Chuck Jordan, and Bob Garner. Nay: (0) None; Abstain: (0) None; Absent: (2) Sheila Mitchell and Dan Mizell.

Discussions and Presentations

Insurance Update- Ollis/Akers/Arney

Human Resource Director Kathy Milliken introduced Ashlae Cook, Commercial Risk Account Executive, and Najem Agnew, Advisor, from Ollis/Akers/Arney, the City's insurance broker.

Najem Agnew provided an overview of the City's ongoing relationship with Ollis/Akers/Arney and commended the significant efforts made by City staff. He noted that the City recently marketed its property and casualty insurance, a process that required extensive work from staff. Agnew explained that, with direction from administration, the City had transitioned to Travelers Insurance, which included some deductible changes but resulted in approximately \$30 million in additional coverage, enhanced coverage features, and an estimated \$400,000 in annual savings. He shared the proposals with Council for review and again recognized staff for their hard work throughout the process.

Information provided by City Staff

Goals Presentation- Group No. 2 Infrastructure and Utilities

Public Works Director Richard Shockley provided an update on various projects and initiatives.

He reported that traffic flow improvements had been completed at the Jefferson and Fourth Street intersection. Work is ongoing on Morgan Road and Granite Lane, including the development of right-of-way descriptions. He noted that a work order for engineering the Black and Gold routes is expected to be presented at the next meeting on August 11th. Shockley also advised that street inspections had been completed, including the Fourth and Adams project. He also reported that engineering is nearly complete for the West Fremont sidewalk project.

In terms of stormwater, Shockley announced that the Mt. Rose project received a \$1.2 million grant, materials have been ordered, and construction is expected to begin in the fall. Staff are also continuing to review flooding concerns on arterial streets.

For utilities, Shockley shared that crews are working on replacing an underground primary line, and he is continuing to coordinate with Derek on communications.

Presentations for Future Action

Business License Code Change

City Clerk Lacey Brackett presented proposed code changes to the Council to align with current practices. Updates included requiring a Premises Authorization Form as part of the liquor license application process, reflecting a procedure the City already follows. Additionally, Brackett proposed amending the peddler/solicitor license term from the current two-month period to a calendar year. The update also included the addition of a \$25 license fee to help offset administrative costs and materials associated with issuing identification cards. Brackett shared she would take the business license change to the next meeting on August 11th.

Round Table Discussion

None.

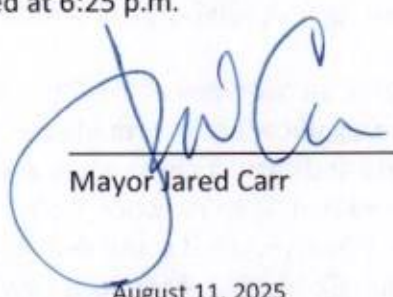
Adjournment

Mayor Carr declared the meeting adjourned at 6:25 p.m.

ATTEST:



City Clerk Lacey Brackett



Mayor Jared Carr

August 11, 2025

Minutes Approved