

**CITY OF LEBANON  
BOARD OF PUBLIC WORKS MEETING  
WEDNESDAY, AUGUST 20, 2025, 12:00 PM  
THE DURHAM COMPANY, 722 DURHAM ROAD  
“TENTATIVE AGENDA”**

1. Call to Order, Roll Call, and Declaration of Quorum
2. Public Comments
3. Approval of Minutes
  - a. July 16, 2025, Regular Meeting
4. Discussions and Presentations
  - a. Citywide Rebranding Project
5. Resolutions
  - a. Resolution No. 2025-018- A Resolution by the Board of Public Works of Lebanon, Missouri, approving the purchase of Spare Parts for the Wastewater Treatment Plant Filters from Aqua-Aerobic Systems, Inc. (Environmental Superintendent Eric Mork)
6. Board Member Comments
7. Durham Facility Tour
8. Adjournment

CITY OF LEBANON  
BOARD OF PUBLIC WORKS REGULAR MEETING MINUTES  
JULY 16, 2025

BE IT REMEMBERED that the Board of Public Works of the City of Lebanon, Missouri, met in Regular Session on July 16, 2025 at 12:00 PM in the meeting room at the Public Works Facility located at 1401 West Commercial.

Call to Order, Roll Call, and Declaration of Quorum

Upon roll call, the following Officers were present: Don Anderson, Ted Dahl, Jeremy Goforth, LeAnn Mather. Absent: None.

A quorum was declared.

Staff members and others in attendance: Public Works Director/Board of Public Works General Manager Richard Shockley, Electric Superintendent Travis Long, Environmental Services Superintendent Eric Mork, Public Works Analyst Kelly Roberts, Communications Manager Derek Gean, and City Clerk Lacey Brackett.

City Administrator Troy Schulte joined the meeting at 12:04 p.m.

Public Comments

None.

Approval of Minutes

June 18, 2025, Regular Meeting

Don Anderson moved and Ted Dahl seconded that the Board approve the minutes as presented. Motion carried as follows: Yea: (4) Don Anderson, Ted Dahl, Jeremy Goforth, LeAnn Mather; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

Discussions and Presentations

Operations Update

Electric Superintendent Travis Long reported that electric crews completed the installation of three-phase underground lines for various projects and performed multiple pole changeouts. Substation crews, working with engineers, identified the cause of the fault in Transformer #1. Crews have also repaired and rebuilt three capacitor banks. Long noted that there were recent outages affecting businesses, which was caused by a failure in a three-phase underground primary line, which was due to old wiring. He concluded by discussing more projects that the crews would be starting work on.

Environmental Superintendent Eric Mork reported that crews installed several hundred feet of sewer and water main lines at the Grandview Subdivision, installed 13 new meter services for

various locations and repaired six leaks. He also discussed recent sewer service calls and the routine line cleaning of the sewer main and noted that routine maintenance was performed on the UV system.

Board of Public Works General Manager Richard Shockley reported that they were currently working with Brightspeed on pole ownership matters and the renewal of a joint pole attachment agreement. He also discussed ongoing efforts to work with larger facilities to have them develop evacuation and alternate response plans to ensure preparedness in the event of an emergency.

### Resolutions

Resolution No. 2025-017- A Resolution by the Board of Public Works of Lebanon, Missouri, approving the Purchase of an Equipment and Material Trailer.

LeAnn Mather moved and Jeremy Goforth seconded that the Board approve Resolution No. 2025-017as presented. Motion carried as follows: Yea: (4) Don Anderson, Ted Dahl, Jeremy Goforth, LeAnn Mather; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2025-017 duly passed and approved.

### Board Member Comments

Board Member Anderson inquired about the recent rainfall and whether it had caused any issues at the wastewater treatment plant. Environmental Superintendent Eric Mork responded that there was nothing out of the ordinary.

Chairwoman Mather asked if there had been any concerns regarding the rate proposals. Board of Public Works General Manager Richard Shockley reported that there had been none.

Shockley also shared that he recently attended a meeting for municipalities, where there was ongoing discussion regarding the hot/cold weather rule.

### Adjournment

Chairwoman Mather declared the meeting adjourned at 12:22 p.m.

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Chairwoman LeAnn Mather

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Minutes Approved



To: Board of Public Works

Proposed for the Meeting Date of: August 20, 2025

**Staff Informational Sheet**

**Topic:** Resolution No. 2025-018- A Resolution by the Board of Public Works of Lebanon, Missouri, approving the purchase of Spare Parts for the Wastewater Treatment Plant Filters from Aqua-Aerobic Systems, Inc. (Environmental Superintendent Eric Mork)

**CIP Number:** 85-WWO-004-26

**Spent Year To Date:** \$0.00

**Budget Amount:** \$27,000

**Funding Source:** 85-200-52200

**Subject Matter:**

WWTP Filter Spare Parts

**Background (problem/explanation):**

This is for the manufacturer's recommended spare parts and manufacture also advise that the filter cloth is estimated to last 5 to 7 years.

The filters were put in service March 2021.

Sole Source

**Staff Recommendation:**

Staff recommends the purchase of the sole source materials from Aqua-Aerobic Systems, Inc. in the amount of \$23,068.89

**Submitted By:** Eric Mork, Environmental Superintendent

**Department:** Environmental Services

**Date:** 08/06/2025

**ATTACHMENTS:**

1. Exhibit A - 2025-08-06 Lebanon, MO - Proposal # 77216 - Project # 113110
2. Resolution No. 2025-018- Purchase, Wastewater Treatment Plant Filter Spare Parts, Aqua Aerobic Systems Inc.



**Aftermarket Proposal # 77216**

**TO:** Lebanon WWTP  
1727 Main St.  
Lebanon, Missouri 65536  
USA

**PROJECT:** LEBANON MO  
Lebanon, MO  
USA-MUN

**ATN:** Eric Bethel

**PROPOSAL DATE:** August 6, 2025

If billing and/or shipping address is different, please advise.

Qty	Description	Unit Price	Total Price
<p>We are pleased to quote, for acceptance within 30 days of this date, prices and terms on equipment listed below. Shipment of equipment will be completed after receipt of purchase order with mutually acceptable terms and conditions, subject to credit approval. *Note: Availability is quoted on an in-stock basis and may vary at the time of order.</p> <p><b>***Lead Time: 1-2 Business Weeks***</b></p>			
72	Filter Cloth, OptiFiber PA2-13, part # 2966910	\$289.00	\$20,808.00
1	Chain-Poly 2.609 Pitch, part # 2606032	\$52.63	\$52.63
1	Float switch, part # 2611183	\$67.09	\$67.09
1	Level transmitter, PX3228, Part # 2614969	\$312.43	\$312.43
1	Vacuum transmitter, PX3229, Part # 2614990	\$305.02	\$305.02
1	Maintenance Kit, HACH LZY907.97.00002. Part # 2619172	\$1,523.72	\$1,523.72

**PROPOSAL NOTES:**

1. Freight charges are NOT included in this proposal. Freight charges will be prepaid with actual charges to be added to invoice.
2. Start-up supervision is NOT included.

- 3. Payable net 30 days from date of shipment subject to credit review, no retainage allowed.
- 4. State and/or local taxes will be charged unless we receive a valid tax exemption certificate, direct pay permit, or other documentation required specifically by the taxing entity prior to shipment. Please note Aqua-Aerobic Systems is not registered to collect Washington, DC, sales taxes; therefore, if order is taxable, Buyer is to accrue sales tax and pay the tax directly. States without Tax Exempt Flow Down: Municipal entity purchasers can obtain a tax exempt certificate for pollution control equipment that is permanently installed. The State does not allow for flow down of tax exempt status to non-municipal purchasers (i.e., General Contractors, Repair Shops, etc.). Non-municipal purchasers are required to pay sales taxes.
- 5. Aqua-Aerobic Systems' offer is based upon the supply of Aqua-Aerobic Systems' standard equipment as described within this proposal, including the warranty as included within Terms and Conditions of Aqua-Aerobic Systems, Inc., and Aqua-Aerobic Systems' standard factory test(s) prior to shipment. Aqua-Aerobic Systems' scope of supply does not include any process or performance guarantees or warranties or process or performance testing unless specifically detailed within this proposal.
- 6. TRADEMARKS: Aqua-Jet® Surface Mechanical Aerator, Aqua-Jet II® Contained Flow Aerator, AquaDDM® Direct-drive Mixer, Endura® Series Limited Maintenance Product, OxyMix® Pure Oxygen Mixer, OxyStar® Aspirating Aerator, Fold-a-Float® Self-Deploying Segmented Float, SAF-T-Float® Safe Accessible Float Technology, TurboStar® Directional Mixer, DualStar™ Directional Mixer, Aqua MixAir® Aeration System, Aqua CAM-D® Combination Aerator/Mixer/Decanter, AquaSBR® Sequencing Batch Reactor, AquaNereda®, Aqua MSBR® Modified Sequencing Batch Reactor, AquaPASS® Phased Activated Sludge System, Aqua EnduraTube® Fine-bubble Tube Diffuser, Aqua EnduraDisc® Fine-bubble Disc Diffuser, Aqua CB-24® Coarse-bubble Diffuser, Aqua TruDense™ True Densified Sequencing Batch Reactor, AquaDisk® Cloth Media Filter, AquaDiamond® Cloth Media Filter, AquaDrum® Pressure Series Cloth Media Filter, Aqua MiniDisk® Cloth Media Filter, Aqua MegaDisk® Cloth Media Filter, AquaPrime® Cloth Media Filter, AquaStorm® Cloth Media Filter, OptiComb® Backwash System, OptiFiber® Cloth Filtration Media, OptiFiber PES-13® Cloth Filtration Media, OptiFiber PA2-12® Cloth Filtration Media, OptiFiber PES-14® Cloth Filtration Media, OptiFiber PF-14® Cloth Filtration Media, OptiFiber UFS-9® Cloth Filtration Media, AquaABF® Automatic Backwash Filter, AquaPRS™ PFAS Removal System, Aqua PR-206™ PFAS Removal Sorbent, Aqua MultiBore® P-Series Polymeric Membrane System, Aqua MultiBore® C-Series Ceramic Membrane System, AquaMB Process® Multiple-Barrier Membrane System, Aqua-Aerobic® MBR Membrane Bioreactor System, Aqua ElectOzone® F-Series Ozone Generator, IntelliPro® Monitoring and Control System. The Aqua-Aerobic logo, registered trademarks and pending trademarks are the property of Aqua-Aerobic Systems, Inc. Nereda® is a registered trademark of Royal HaskoningDHV. All other products and services mentioned are trademarks of their respective owners.
- 7. Schedule changes due to supply chain disruption may impact the above quoted shipment time(s). Aqua-Aerobic Systems will advise if/when any such disruption applies.

**Pricing Summary**

<b>Equipment and/or Accessories:</b>	<b>\$23,068.89</b>
<b>Total Job Price:</b>	<b>\$23,068.89</b>

Material and/or services not specifically listed in this proposal are not included in the quoted TOTAL JOB PRICE and are to be supplied by others.

Goods quoted above will be sold subject to the terms and conditions of sale set forth on the face hereof and the following pages entitled "Terms and Conditions of Aqua-Aerobic Systems, Inc. (A MetaWater Company)": Any different or additional terms are hereby objected to.

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**TERMS AND CONDITIONS OF AQUA-AEROBIC SYSTEMS, INC. (A Metawater Company)****Page 1 of 2**

This offer and all of the goods and sales of Aqua-Aerobic Systems, Inc. are subject only to the following terms and conditions. The acceptance of any order resulting from this proposal is based on the express condition that the Buyer agrees to all the terms and conditions herein contained. Any terms and conditions in any order, which are in addition to or inconsistent with the following, shall not be binding upon Aqua-Aerobic Systems, Inc. This proposal and any contract resulting therefrom, shall be governed by and construed in accordance with the laws of the State of Illinois, without regard to conflicts of laws principles.

**PAYMENT**

Unless specifically stated otherwise, quoted terms are Net 30 Days from shipping date. Past-due charges are 1.5% per month and will apply only on any past-due balance. Aqua-Aerobic Systems, Inc. does not allow retainage of any invoice amount, unless authorized in writing by an authorized representative of our Loves Park, Illinois office.

**DURATION OF QUOTATION**

This proposal of Aqua-Aerobic Systems, Inc. shall in no event be effective more than 30 days from date thereof, unless specifically stated otherwise, and is subject to change at any time prior to acceptance.

**SHIPMENT**

Shipping dates are not a guarantee of a particular day of shipment and are approximate, being based upon present production information, and are subject to change per the production schedules existing at time of receipt of purchase order. Aqua-Aerobic Systems, Inc. shall not be responsible for any delay in shipment for causes beyond its control including, but not limited to, war, riots, strikes, labor trouble causing interruption of work, fires, other casualties, transportation delays, modification of order, any act of governmental authorities or acts of God. Quoted shipment dates in this proposal are approximate dates goods will be shipped and, unless agreed to in writing by Aqua-Aerobic Systems, Inc., Buyer may not postpone or delay the dates of shipment of goods from our plant or from our supplier's plants beyond the dates set forth in this proposal.

**TITLE AND RISK OF LOSS**

All prices and all shipments of goods are F.O.B. Aqua-Aerobic Systems, Inc.'s plant at Loves Park, Illinois unless specifically stated otherwise. Delivery of the goods sold hereunder to the carrier shall be deemed delivery to the Buyer, and upon such delivery, title to such goods and risk of loss or damage shall be upon Buyer.

**TAXES**

Prices quoted do not include any taxes, customs duties, or import fees. Buyer shall pay any and all use, sales, privilege or other tax or customs duties or import fees levied by any governmental authority with respect to the sale or transportation of any goods covered hereby. If Aqua-Aerobic Systems, Inc. is required by any taxing authority to collect or to pay any such tax, duty or fee, the Buyer shall be separately billed at such time for the amounts Aqua-Aerobic Systems, Inc. is required to pay.

**INSURANCE**

Unless the goods are sold on a CIF basis, the Buyer shall provide marine insurance for all risks, including war and general coverage.

**SECURITY**

If at any time the financial responsibility of the Buyer becomes unsatisfactory to Aqua-Aerobic Systems, Inc., or Aqua-Aerobic Systems, Inc. otherwise deems itself insecure as to receipt of full payment of the purchase price from Buyer hereunder, Aqua-Aerobic Systems, Inc. reserves the right to require payment in advance or security or guarantee satisfactory to Aqua-Aerobic Systems, Inc. of payment in full of the purchase price.

**LIMITATION OF ACTION**

No action shall be brought against Aqua-Aerobic Systems, Inc. for any breach of its contract of sale more than two years after the accrual of the cause of action thereof, and, in no event, unless the Buyer shall first have given written notice to Aqua-Aerobic Systems, Inc., of any claim of breach of contract within 30 days after the discovery thereof.

**CANCELLATION CLAUSE**

No acceptance of this proposal, by purchase order or otherwise, may be modified except by written consent of Aqua-Aerobic Systems, Inc. nor may it be cancelled except by prior payment to Aqua-Aerobic Systems, Inc. the following sums as liquidated damages therefore: 1) If cancellation is prior to commencement of production and prior to the assumption of any obligations by Aqua-Aerobic Systems, Inc. for any materials or component parts, a sum equal to 15% of the total purchase price; 2) If cancellation is after the commencement of production or after the assumption of any obligations by Aqua-Aerobic Systems, Inc. for any materials or component parts, a sum equal to the total of the direct, out-of-pocket expenses incurred to the date of cancellation for labor, machine time, materials and any charges made to us by suppliers for cancellation, plus 30% of the total purchase price. All charges and expenses shall be as determined by Aqua-Aerobic Systems, Inc. In the event any items are used by Aqua-Aerobic Systems, Inc. to fill a subsequent order, then upon receipt of payment for such order, Aqua-Aerobic Systems, Inc. shall pay the Buyer a sum equal to the direct out-of-pocket expenses previously charged and received from Buyer.

**PROPRIETARY INFORMATION**

This proposal, including all descriptive data, drawings, material, information and know-how disclosed by Aqua-Aerobic Systems, Inc. to Buyer in relation hereto is confidential information intended solely for the confidential use of Buyer, shall remain the property of Aqua-Aerobic Systems, Inc. and shall not be disclosed or otherwise used to the disadvantage or detriment of Aqua-Aerobic Systems, Inc. in any manner.

**TERMS AND CONDITIONS OF AQUA-AEROBIC SYSTEMS, INC. (A Metawater Company)**

Page 2 of 2

**QUALIFIED ACCEPTANCE AND INDEMNITY**

In the event the acceptance of this proposal by Buyer either is contingent upon or subject to the approval by any third party such as, but not limited to, a consulting engineer, with respect to goods, parts, materials, descriptive data, drawings, calculations, or any other matter, then upon such approval by any third party, Aqua-Aerobic Systems, Inc. shall have no liability to Buyer or to any third party so long as the goods sold and delivered by Aqua-Aerobic Systems, Inc. conform to this proposal. In the event any such third party requires modifications in the proposal prior to the approval thereof, Aqua-Aerobic Systems, Inc. may at its sole option and without liability to any party elect to cancel this proposal or return the purchase order to Buyer. In the event Aqua-Aerobic Systems, Inc. elects to modify this proposal to conform to the requirements for approval by any third party, Aqua-Aerobic Systems, Inc. in such event shall have no liability to Buyer or to any third party so long as the goods sold and delivered by Aqua-Aerobic Systems, Inc. conform to this proposal as modified.

Buyer agrees to indemnify and save harmless Aqua-Aerobic Systems, Inc. from and against all costs and expenses and liability of any kind whatsoever arising out of or in connection with claims by third parties so long as the goods sold hereunder conform to the requirements of this proposal as approved by any third party.

**WARRANTY; LIMITATION OF LIABILITY; AND DISCLAIMER**

In return for purchase and full payment for Aqua-Aerobic Systems, Inc. goods, we warrant new goods provided by us to be free from defects in materials and workmanship under normal conditions and use for a period of one year from the date the goods are put into service, or eighteen months from date of shipment (whichever first occurs). If the goods include an "Endura Series" motor, the complete Endura Series unit shall be warranted by Aqua-Aerobic to be free from defects in materials and workmanship under normal conditions and use for three years from the date the product is put into service or 42 months from the date of shipment (whichever occurs first).

**OUR OBLIGATION UNDER THIS WARRANTY IS EXPRESSLY AND EXCLUSIVELY LIMITED** to replacing or repairing (at our factory at Loves Park, Illinois) any part or parts returned to our factory with transportation charges prepaid, and which our examination shall show to have been defective. Prior to return of any goods or its parts to our factory, Buyer shall notify Aqua-Aerobic Systems, Inc. of claimed defect, and Aqua-Aerobic Systems, Inc. shall have the privilege of examining the goods at Buyer's place of business at or where the goods have otherwise been placed in service. In the event this examination discloses no defect, Buyer shall have no authority to return the goods or parts to our factory for the further examination or repair. All goods or parts shall be returned to Buyer, F.O.B. Loves Park, Illinois. This warranty shall not apply to any goods or part which has been repaired or altered outside our factory, or applied, operated or installed contrary to our instruction, or subjected to misuse, chemical attack/degradation, negligence or accident. This warranty and any warranty and guaranty of process or performance shall no longer be applicable or valid if any product, including any software program, supplied by Aqua-Aerobic Systems, Inc., is modified or altered without the written approval of Aqua-Aerobic Systems, Inc. Our warranty on accessories and component parts not manufactured by us is expressly limited to that of the manufacturer thereof.

**THE FOREGOING WARRANTY IS MADE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, AND OF ALL OTHER LIABILITIES AND OBLIGATIONS ON OUR PART, INCLUDING ANY LIABILITY FOR NEGLIGENCE, STRICT LIABILITY, OR OTHERWISE; AND ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE IS EXPRESSLY DISCLAIMED; AND WE EXPRESSLY DENY THE RIGHT OF ANY OTHER PERSON TO INCUR OR ASSUME FOR US ANY OTHER LIABILITY IN CONNECTION WITH THE SALE OF ANY GOODS PROVIDED BY US. THERE ARE NO WARRANTIES OR GUARANTEES OF PERFORMANCE UNLESS SPECIFICALLY STATED OTHERWISE.**

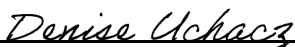
**UNDER NO CIRCUMSTANCES, INCLUDING ANY CLAIM OF NEGLIGENCE, STRICT LIABILITY, OR OTHERWISE, SHALL AQUA-AEROBIC SYSTEMS, INC. BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES, COSTS OF CONNECTING, DISCONNECTING, OR ANY LOSS OR DAMAGE RESULTING FROM A DEFECT IN THE GOODS. LIMIT OF LIABILITY: AQUA-AEROBIC SYSTEMS, INC.'S TOTAL LIABILITY UNDER THE ABOVE WARRANTY IS LIMITED TO THE REPAIR OR REPLACEMENT OF ANY DEFECTIVE PART. THE REMEDIES SET FORTH HEREIN ARE EXCLUSIVE, AND OUR LIABILITY WITH RESPECT TO ANY CONTRACT OR SALE, OR ANYTHING DONE IN CONNECTION THEREWITH, WHETHER IN CONTRACT, IN TORT, UNDER ANY WARRANTY, OR OTHERWISE, SHALL NOT, IN ANY CASE, EXCEED THE PRICE OF THE GOODS UPON WHICH SUCH LIABILITY IS BASED.**

Final acceptance of this proposal must be given to Aqua-Aerobic Systems, Inc. at their office in Loves Park, Illinois. Please acknowledge acceptance by signing the proposal and returning it to Aqua-Aerobic Systems, Inc.

Accepted by:

Offer Respectfully Submitted,

By: \_\_\_\_\_ Date: \_\_\_\_\_

  
Denise Uchacz, Aftermarket Sales Representative  
Aqua-Aerobic Systems, Inc.

RESOLUTION NO. 2025-018

A RESOLUTION BY THE BOARD OF PUBLIC WORKS OF LEBANON, MISSOURI, APPROVING THE PURCHASE OF SPARE PARTS FOR THE WASTEWATER TREATMENT PLANT FILTERS FROM AQUA-AEROBIC SYSTEMS, INC.

*WHEREAS,* that Twenty-Seven Thousand Dollars (\$27,000.00) is reflected in the FY2026 Budget for replacement parts for the Wastewater Treatment Plant’s filters and is established as Project No. 85-WWO-004-26 in the Capital Improvement Plan (CIP); *and*

*WHEREAS,* that the manufacturer has recommended keeping spare parts on site for the Wastewater Treatment Plant’s Filter; *and*

*WHEREAS,* that City Staff recommends purchasing spare parts for the Wastewater Treatment Plant’s Filter in the amount of Twenty-Three Thousand Sixty-Eight Dollars and Eighty-Nine Cents (\$23,068.89) from Aqua-Aerobic Systems, Inc. in accordance with the *City Purchasing Policy Section 2-920 Sole source, specialized and non-standard items.*

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PUBLIC WORKS OF THE CITY OF LEBANON, LACLEDE COUNTY, MISSOURI, AS FOLLOWS:

SECTION 1: That the Board of Public Works of the City of Lebanon, Missouri, hereby approves the purchase of spare parts for the Wastewater Treatment Plant’s Filter in the amount of Twenty-Three Thousand Sixty-Eight Dollars and Eighty-Nine Cents (\$23,068.89) from Aqua-Aerobic Systems, Inc. Said Proposal is hereby attached and incorporated within as marked "*Exhibit A.*"

SECTION 2: That the Board of Public Works hereby authorizes and directs the Interim Finance Director to take administrative action to expend funds from Wastewater Fund 85 for the purchase of spare parts for the Wastewater Treatment Plant’s Filter in the amount of Twenty-Three Thousand Sixty-Eight Dollars and Eighty-Nine Cents (\$23,068.89), and properly capitalize as established under the Code of Ordinances of the City of Lebanon, Missouri, Chapter 2, Article VI, Section Sec. 2-430 et seq.

SECTION 3: That this Resolution shall be in full force and effect from and after the date of its passage and approval.

Passed and approved by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, as this 20th day of August 2025.

*(Seal)*

\_\_\_\_\_  
Chairwoman LeAnn Mather

*Attest:*

\_\_\_\_\_  
City Clerk Lacey Brackett

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to be the obligation hereby incurred.

*Troy M. Schulte*  
\_\_\_\_\_  
Troy Schulte, City Administrator/Interim Finance Director