

CITY OF LEBANON
BOARD OF PUBLIC WORKS REGULAR MEETING MINUTES
JUNE 18, 2025

BE IT REMEMBERED that the Board of Public Works of the City of Lebanon, Missouri, met in Regular Session on June 18, 2025 at 12:00 PM in the meeting room at the Public Works Facility located at 1401 West Commercial.

Call to Order, Roll Call, and Declaration of Quorum

Upon roll call, the following Officers were present: Don Anderson, Ted Dahl, Jeremy Goforth, LeAnn Mather. Absent: None.

A quorum was declared.

Staff members and others in attendance: Public Works Director/Board of Public Works General Manager Richard Shockley, Electric Superintendent Travis Long, Environmental Services Superintendent Eric Mork, Public Works Analyst Kelly Roberts, and Deputy City Clerk Melissa Richardson.

Public Comments

None.

Approval of Minutes

Regular Meeting, May 22, 2025

Ted Dahl moved and Don Anderson seconded that the Board approve the minutes as presented. Motion carried as follows: Yea: (4) Don Anderson, Ted Dahl, Jeremy Goforth, LeAnn Mather; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

Discussions and Presentations

APPA "Excellence in Reliability Award" - Presented by MPUA

Missouri Public Utilities Association Director of Services and Development Brandon Renaud presented the APPA "Excellence in Reliability" award to Electric Superintendent Travis Long and congratulated him and the department on their electric reliability work.

Cold/Hot Weather Rule

Board of Public Works General Manager Richard Shockley shared that the State of Missouri Public Service Commission's cold weather disconnect rule changed from 24 to 72 hours. He suggested the board might want to discuss whether to "adopt" this policy and stated he would work on getting data put together for the board.

Don Anderson suggested the board look into how this would affect the customers.

Operations Update

Environmental Superintendent Eric Mork provided an operations update, noting the installation of several sewer mains, three new meter services, and multiple meter pit and hydrant repairs. The contractor completed drone cleaning of the Bowling and Reeves water towers and installed insulation in the equipment building. Staff completed 314 utility locates, over 65,000 feet of sewer line cleaning, 41,000 feet of CCTV inspection, and 14 service calls. Repairs were made to the chlorine room at the south well, clarifier #3 gearbox, grit chamber pump packing, and the Schreiber O2 basin collector ring. Preventive maintenance was performed at the WWTP, 107 loads of biosolids were applied, and three lift station pumps are out for repair.

Electric Superintendent Travis Long provided an update on operations, noting five pole change-outs last month and the installation of six new poles for upcoming service projects, including Lebanon Ready Mix, the LHS underground project, Lee Street apartments, a duplex on St. Louis Street, and new homes on Texas Street. The service crew installed wildlife guards in the N. Adams and E. 6th & 7th Street areas, repaired 27 streetlights, installed 12 new LED streetlights, and six new residential services. The substation crew upgraded wildlife protection and replaced cutouts at the capacitor bank behind Copeland, installed protection on the lower buss at Substation 32, and completed inspections on all seven substations and 27 capacitor banks. They are also working with engineers to test lightning arresters on Transformer #1 at Substation 6 and are in discussions with Brightspeed regarding pole ownership.

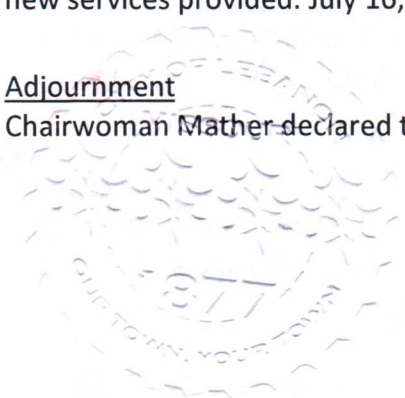
Board of Public Works General Manager Richard Shockley provided an update on FY25 Capital Projects and Purchases with the electric department, wastewater, and water, and work that has been completed and is currently being worked.

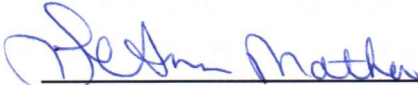
Board Member Comments

Leann Mather asked how the online payments were going with our new software implementation. Richard Shockley said it was being worked through and the City would be lenient for the first 45 days or so with payments and getting everyone up to speed with the new services provided. July 16, 2025, will be the next meeting.

Adjournment

Chairwoman Mather declared the meeting adjourned at 12:25 p.m.





Chairwoman LeAnn Mather

July 16, 2025
Minutes Approved