

**CITY OF LEBANON
PARK BOARD MEETING
WEDNESDAY, NOVEMBER 12, 2025, 12:00 PM
WINFREY HOUSE LOCATED AT 25573 HIGHWAY 5.
“TENTATIVE AGENDA”**

1. Call to Order, Roll Call, and Declaration of Quorum
2. Pledge of Allegiance
3. Public Comments
4. Approval of Minutes
 - a. October 8, 2025, Meeting Minutes
5. Discussions and Presentations
 - a. 2025 Park Improvements
 - b. Turkey Trot Event
 - c. Christmas in the Park Event
6. Possible Action Items
 - a. Pickleball Court Fencing Purchase
7. Comments from the Board and Staff
8. Adjournment

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CITY OF LEBANON
PARK BOARD REGULAR MEETING MINUTES
OCTOBER 8, 2025

BE IT REMEMBERED that the Park Board of the City of Lebanon, Missouri, met in Regular Session on October 8, 2025 at 12:00 PM in the Wallace Park located at 325 Harwood Avenue.

Call to Order, Roll Call, and Declaration of Quorum

Upon roll call, the following Officers were present: Melody Allen, Holly Goforth, Carrie Plassmeyer, Doug Smith, Ramsey Stewart, Chris Wall. Absent: John Gideon, Heather Shadel, Neal Wilkinson.

A quorum was declared.

Staff members and others in attendance: Park Director John Shelton, Assistant Park Director Elliot Willburn, and Deputy City Clerk Melissa Richardson.

Pledge of Allegiance

The pledge of allegiance was led by President Carrie Plassmeyer.

Public Comments

Approval of Minutes

Park Board Meeting Minutes 9-10-2025

Holly Goforth moved and Melody Allen seconded that the Board approve the minutes as presented. Motion carried as follows: Yea: (6) Melody Allen, Holly Goforth, Carrie Plassmeyer, Doug Smith, Ramsey Stewart, Chris Wall; Nay: (0) None; Abstain: (0) None; Absent: (3) John Gideon, Heather Shadel, Neal Wilkinson.

Discussions and Presentations

Nelson Irrigation

Park Board Director John Shelton shared that the irrigation system needs to be rerouted in some areas of the fields.

Boswell Aquatic Center Update

Painting on the pool will take place in the next week or two, depending on the weather. Two of the soft, playable animal floaties will also be replaced.

Tournament Update

The September and October tournaments went well. The final tournament in October is scheduled for the 19th to conclude the season.

Placer AI

Assistant Park Director Elliot Willburn will be exploring the software to become more familiar with its features.

Possible Action Items

Atchley Pickleball/Basketball Lights

Doug Smith moved and Holly Goforth seconded that the Park Board approve moving forward with the procurement process for the purchase of the pickleball/basketball lights at Atchley Park, with the lowest bid from Greybar Electric for \$32,097.48, and forward to City Council for final approval. Motion carried as follows: Yea: (6) Melody Allen, Holly Goforth, Carrie Plassmeyer, Doug Smith, Ramsey Stewart, Chris Wall; Nay: (0) None; Abstain: (0) None; Absent: (3) John Gideon, Heather Shadel, Neal Wilkinson.

Atchley Concession Stand/Restroom

Melody Allen moved and Holly Goforth seconded that the Park Board approve moving forward with the procurement process for the purchase of work to be provided by Gordian, Kansas City, Missouri, for the Atchley Park concession stand and restroom for \$516,000.00 for the Parks Department, and forward to City Council for final approval. Motion carried as follows: Yea: (6) Melody Allen, Holly Goforth, Carrie Plassmeyer, Doug Smith, Ramsey Stewart, Chris Wall; Nay: (0) None; Abstain: (0) None; Absent: (3) John Gideon, Heather Shadel, Neal Wilkinson.

Comments from the Board and Staff

President Carie Plassmeyer will reach out to the family to let them know that the Zach Memorial bricks are expected to arrive next Tuesday, October 14, 2025. City Administrator Troy Schulte reviewed the parks' financials and confirmed that the recently purchased golf course will operate independently from the parks.

Adjournment

President Carrie Plassmeyer declared the meeting adjourned at 12:37 pm.

ATTEST:

President Carrie Plassmeyer

City Clerk Lacey Brackett

Minutes Approved