

**CITY OF LEBANON
PARK BOARD MEETING
WEDNESDAY, DECEMBER 10, 2025, 12:00 PM
CITY HALL, STANLEY H. ALLEN COUNCIL CHAMBERS, 401 SOUTH JEFFERSON
“TENTATIVE AGENDA”**

1. Call to Order, Roll Call, and Declaration of Quorum
2. Pledge of Allegiance
3. Public Comments
4. Approval of Minutes
 - a. November 12, 2025, Regular Meeting
5. Discussions and Presentations
 - a. Atchley Park Update
 - b. Christmas in the Park Update
 - c. 5-Year Capital Improvement Plan
 - d. Regular Budget Discussion
6. Possible Action Items
 - a. Bleacher Donation Approval
7. Comments from the Board and Staff
8. Adjournment

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CITY OF LEBANON
PARK BOARD REGULAR MEETING MINUTES
NOVEMBER 12, 2025

BE IT REMEMBERED that the Park Board of the City of Lebanon, Missouri, met in Regular Session on November 12, 2025 at 12:06 PM in the Winfrey House located at 25573 Highway 5.

Call to Order, Roll Call, and Declaration of Quorum

Upon roll call, the following Officers were present: Melody Allen, Holly Goforth, Carrie Plassmeyer, Heather Shadel, Doug Smith, Ramsey Stewart, Chris Wall, Neal Wilkinson. Absent: John Gideon.

A quorum was declared.

Staff members and others in attendance: City Administrator Troy Schulte, Park Director John Shelton, and City Clerk Lacey Brackett.

Pledge of Allegiance

The pledge of allegiance was led by President Carrie Plassmeyer.

Public Comments

None.

Approval of Minutes

October 8, 2025, Meeting Minutes

Holly Goforth moved and Doug Smith seconded that the Board approve the minutes as presented. Motion carried as follows: Yea: (8) Melody Allen, Holly Goforth, Carrie Plassmeyer, Heather Shadel, Doug Smith, Ramsey Stewart, Chris Wall, Neal Wilkinson; Nay: (0) None; Abstain: (0) None; Absent: (1) John Gideon.

Discussions and Presentations

2025 Park Improvements

Parks Director John Shelton reviewed a list of improvements completed by the Parks Department throughout the year. These included the completion of the fire pit at Wallace Park, landscaping around the Nelson Park sign as part of a Lowe's Community Project, resurfacing of the Hare Park Trail, improvements to the pool, graveling of the Gasconade walking trail, and updates to the Zach Jones memorial at Atchley Park.

Turkey Trot Event

Parks Director John Shelton announced that the Turkey Trot will be held on Thanksgiving Day at 8:00 a.m., provided a list of event sponsors—Car-Mart, Lake Regional, Willard Asphalt, Deputy and Mizell, Ozarks Technical Community College, and Arvest Bank, and reported that 100 participants

have registered so far.

Christmas in the Park Event

Parks Director John Shelton announced that Christmas in the Park will be held on December 5th from 5:00 p.m. to 8:00 p.m. at Boswell Park. He shared that the event would feature a choir performance, food trucks, and photos with Santa, and noted that the first 100 guests would receive a fleece blanket.

Possible Action Items

Pickleball Court Fencing Purchase

Doug Smith moved and Chris Wall seconded that the Park Board approve moving forward with the procurement process for the purchase of Pickleball Fencing up to \$40,000.00 for the Parks Department, and forward to City Council for final approval. Motion carried as follows: Yea: (8) Melody Allen, Holly Goforth, Carrie Plassmeyer, Heather Shadel, Doug Smith, Ramsey Stewart, Chris Wall, Neal Wilkinson; Nay: (0) None; Abstain: (0) None; Absent: (1) John Gideon.

Comments from the Board and Staff

Board Member Wilkinson reported complaints regarding the fencing size of the pickleball court.

Board Member Allen mentioned that a few people had inquired about the tennis court agreement with the school, and Park Director John Shelton clarified that the courts are open to the public when not in use by the school and outside of school hours.

Board Member Stewart asked about the Parks Department’s priorities for the winter months, and Shelton shared that trash cans and picnic tables would be getting painted.

Board President Carrie Plassmeyer inquired about the recent retreat, and Shelton responded that it went well, noting that a discussion with Council will be needed in the near future regarding the Boswell Aquatic Center and Cowan Civic Center.

Adjournment

President Carrie Plassmeyer declared the meeting adjourned at 12:48 pm.

ATTEST:

President Carrie Plassmeyer

City Clerk Lacey Brackett

Minutes Approved