

**CITY OF LEBANON  
BOARD OF PUBLIC WORKS MEETING  
WEDNESDAY, JANUARY 7, 2026, 12:00 PM  
CITY HALL, STANLEY H. ALLEN COUNCIL CHAMBERS, 401 SOUTH JEFFERSON  
“TENTATIVE AGENDA”**

1. Call to Order, Roll Call, and Declaration of Quorum
2. Public Comments
3. Approval of Minutes
  - a. November 19, 2025 Regular Meeting Minutes
4. Discussions and Presentations
  - a. Utility Billing Coordinator Wendy Stretch Caselle Software Update
  - b. Operations Update
5. Resolutions
  - a. Resolution No. 2026-001-A Resolution by the Board of Public Works of Lebanon, Missouri, Approving the Purchase of Water Materials from Ferguson Waterworks for the Water Department. (Environmental Superintendent Eric Mork)
6. Board Member Comments
7. Adjournment

CITY OF LEBANON  
BOARD OF PUBLIC WORKS REGULAR MEETING MINUTES  
NOVEMBER 19, 2025

BE IT REMEMBERED that the Board of Public Works of the City of Lebanon, Missouri, met in Regular Session on November 19, 2025 at 12:00 PM in the Council Chambers at City Hall located at 401 South Jefferson.

Call to Order, Roll Call, and Declaration of Quorum

Upon roll call, the following Officers were present: Don Anderson, LeAnn Mather, and Jeremy Goforth. Absent: Ted Dahl.

A quorum was declared.

Staff members and others in attendance: Public Works Director/Board of Public Works General Manager Richard Shockley, Assistant Public Works Director Mike Moore, Assistant Public Works Director Tammy Young, Electric Superintendent Travis Long, Environmental Services Superintendent Eric Mork, Public Works Analyst Kelly Roberts, City Administrator Troy Schulte, Budget Analyst Emily Lester, and Deputy City Clerk Melissa Richardson.

Public Comments

None.

Approval of Minutes

October 15, 2025, Regular Meeting

Don Anderson moved and Jeremy Goforth seconded that the Board approve the minutes as presented. Motion carried as follows: Yea: (3) Don Anderson, LeAnn Mather, Jeremy Goforth; Nay: (0) None; Abstain: (0) None; Absent: (1) Ted Dahl.

Ted Dahl joined the meeting at 12:02 p.m.

Discussions and Presentations

Operations Update

Electric Superintendent Travis Long reported that crews completed the three-phase service installation at Plaza Tire, the single-phase Hendrix cable installation at Hunter's Creek, the installation of conduit across the road at Lebanon High School to a section box, and six pole replacements. He shared that upcoming projects include the three-phase service installation for Title Wave Car Wash, work in the Daytona and Mathews subdivisions, and the Jarred Retail development. He added that he had a productive meeting with Sho-Me Power regarding the I-44 Crossing and Mother's Garden Crossing. All new poles have been installed, and crews will begin re-framing the existing poles to accommodate the larger wire that will be installed.

Environmental Services Superintendent Eric Mork reported that crews completed the sewer work at Legacy Trails, and the water installation will be finished once the valve is received and installed. Crews installed 800 linear feet of 12-inch water main on Mountrose, and in the next week, they will be lowering 350 linear feet of 8-inch sewer main. A contractor installed 860 linear feet of 8-inch water main along South Jefferson and eliminated the old 4-inch water line, ensuring no water lines remain under that section of South Jefferson. Crews also repaired water leaks and installed six new meter services. Reeves Well remains out of service as staff continue troubleshooting and repairs. However, the outage has no impact on water service to the area. All wells and vacuumed lift stations have been winterized. Crews cleaned 3,924 linear feet and performed CCTV inspection on 13,271 linear feet of sewer mains. Smoke testing has been completed on 190,495 linear feet. The tractor and camera have been sent out for repair, and replacement may be necessary before 2029. Emergency contact signs on lift stations have been updated or installed where needed. Pretreatment inspections have been completed. The contractor has finished painting Clarifier #3 and begun work on Clarifier #2. The lab received a passing grade on its DMRQA testing, and 55 loads of biosolids were applied to land.

Public Works Director/Board of Public Works General Manager Richard Shockley stated that the pole attachment agreement with Brightspeed is still in progress. He added that several promising developments are forthcoming and explained that the issue with Reeves Well involves the need to pull the pump carefully to prevent damage or a potential cave-in. Don Anderson asked whether this type of issue occurs frequently, and Mr. Shockley indicated that it has happened in the past.

### Resolutions

Resolution No. 2025-023- A Resolution by the Board of Public Works of Lebanon, Missouri, Approving the Purchase of LED Street Lights and Upgrades from Harry Cooper Supply for the Electric Department.

Ted Dahl moved and Jeremy Goforth seconded that the Board approve Resolution No. 2025-023 as presented. Motion carried as follows: Yea: (4) Don Anderson, Ted Dahl, LeAnn Mather, Jeremy Goforth; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2025-023 duly passed and approved.

Resolution No. 2025-024- A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, approving the Purchase of Wooden Utility Poles from Stella-Jones Corporation for the Electric Department.

Ted Dahl moved and LeAnn Mather seconded that the Board approve Resolution No. 2025-024 as presented. Motion as follows: Yea: (4) Don Anderson, Ted Dahl, LeAnn Mather, Jeremy Goforth; Nay: (0)

None; Abstain: (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2025-024 duly passed and approved.

Resolution No. 2025-025-A Resolution by the Board of Public Works of Lebanon, Missouri, approving the Purchase of Water and Wastewater Materials Restock from Core&Main LP for the Water and Wastewater Department.

Jeremy Goforth moved and Ted Dahl seconded that the Board approve Resolution No. 2025-025 as presented. Motion carried as follows: Yea: (4) Don Anderson, Ted Dahl, LeAnn Mather, Jeremy Goforth; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2025-025 duly passed and approved.

Board Member Comments

Chairwoman LeAnn Mather inquired about financial updates, and Public Works Director/Board of Public Works General Manager Richard Shockley reported that issues with the new software are still ongoing, and Utility Billing Coordinator Wendy Stretch would provide a brief overview of the transition from Incode to Caselle at the next meeting.

Board Member Don Anderson stated that he was pleased to see continued residential and commercial construction throughout the city.

Board Member Jeremy Goforth asked for an assessment of growth in the Lebanon area. Public Works Director Richard Shockley responded that commercial development appears to be progressing aggressively, while residential growth is currently between 50% and 70% of its previous peak. He added that Utility Billing Coordinator Wendy Stretch will provide updated utility information at the next meeting.

Adjournment

Chairwoman Mather declared the meeting adjourned at 12:27 p.m.

ATTEST:

\_\_\_\_\_  
City Clerk Lacey Brackett

\_\_\_\_\_  
Chairwoman LeAnn Mather

\_\_\_\_\_  
Minutes Approved



To: Board of Public Works

Proposed for the Meeting Date of: January 7, 2026

**Staff Informational Sheet**

**Topic:** Resolution No. 2026-001- A Resolution by the Board of Public Works of Lebanon, Missouri, Approving the Purchase of Water Materials from Ferguson Waterworks for the Water Department. (Environmental Superintendent Eric Mork)

**CIP Number:** N/A

**Spent Year To Date:** \$31,518.96

**Budget Amount:** \$53,519.09

**Funding Source:** 87-205-57515

**Subject Matter:**

Purchase of water materials for restock.

**Background (problem/explanation):**

These materials are used in the daily operation and maintenance of the water distribution system.

**Staff Recommendation:**

After receiving 6 bids, Staff recommends purchasing materials from Ferguson Waterworks in the amount of \$21,923.31.

**Submitted By:** Eric Mork, Environmental Superintendent

**Department:** Environmental Services

**Date:** 12/26/2025

**ATTACHMENTS:**

1. Resolution No. 2026-001- Purchase, Water and Wastewater Material Restock, Ferguson Waterworks
2. Exhibit A - Bid Tabulation Brass Restock Material for the Water Department November 2025

RESOLUTION NO. 2026-001

A RESOLUTION BY THE BOARD OF PUBLIC WORKS OF LEBANON, MISSOURI, APPROVING THE PURCHASE OF WATER MATERIALS FROM FERGUSON WATERWORKS FOR THE WATER DEPARTMENT.

*WHEREAS*, that Fifty-Three Thousand Five Hundred Nineteen Dollars and Nine Cents (\$53,519.09) is reflected in the FY2026 Budget for various Water Materials; *and*

*WHEREAS*, that materials are used daily and a restock is necessary to maintain inventory for the daily operation and maintenance of the Water Distribution System; *and*

*WHEREAS*, that bids for the Water Material Restock were solicited in accordance with the *City Purchasing Policy Section 2-428 Written bids*; *and*

*WHEREAS*, that (6) bids for various materials were received, reviewed, and confirmed accordingly by City Staff where Ferguson Waterworks was the lowest and best value bid in the amount of Twenty-One Thousand Nine Hundred Twenty-Three Dollars and Thirty-One Cents (\$21,923.31); *and*

*WHEREAS*, that City Staff recommends purchasing the Water Materials restock from Ferguson Waterworks in the amount of Twenty-One Thousand Nine Hundred Twenty-Three Dollars and Thirty-One Cents (\$21,923.31); in accordance with the *City Purchasing Policy Section 4-30 Capital improvement purchases*.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PUBLIC WORKS OF THE CITY OF LEBANON, LACLEDE COUNTY, MISSOURI, AS FOLLOWS:

SECTION 1: That the Board of Public Works of the City of Lebanon, Missouri, hereby approves the purchase of Water Materials from Ferguson Waterworks for Twenty-One Thousand Nine Hundred Twenty-Three Dollars and Thirty-One Cents (\$21,923.31); Said Bid Tab is hereby attached and incorporated within as marked "*Exhibit A.*"

SECTION 2: That the Board of Public Works hereby authorizes and directs the Interim Finance Director to take administrative action to expend funds from Water Fund 87 for Water Materials for Twenty-One Thousand Nine Hundred Twenty-Three Dollars and Thirty-One Cents (\$21,923.31).

SECTION 3: That this Resolution shall be in full force and effect from and after the date of its passage and approval.

Passed and approved by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, as this 7th day of January 2026.

*(Seal)*

\_\_\_\_\_  
Chairwoman LeAnn Mather

*Attest:*

\_\_\_\_\_  
City Clerk Lacey Brackett

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

*Troy M. Schulte*  
\_\_\_\_\_  
City Administrator/Interim Director of Finance  
Troy Schulte

"Exhibit A"

<b>Event Number</b>	WT-87-251216-F-994	<b>Organization</b>	City of Lebanon Purchasing
<b>Event Title</b>	Brass Restock Material for the Water Department November 2025	<b>Workgroup</b>	Purchasing
<b>Event Description</b>		<b>Event Owner</b>	Jessica Meiners
<b>Event Type</b>	ITB	<b>Email</b>	jmeiners@lebanonmo.org
<b>Issue Date</b>	11/26/2025 03:07:29 PM (CT)	<b>Phone</b>	(417) 991-2321
<b>Close Date</b>	12/16/2025 02:00:00 PM (CT)	<b>Fax</b>	

Responding Supplier	City	State	Response Submitted	Lines Responded	Response Total
FERGUSON WATERWORKS	Springdale	AR	12/16/2025 01:40:27 PM (CT)	20	\$21,923.31
Water & Sewer Supply, INC.	COLUMBIA	MO	12/15/2025 02:06:53 PM (CT)	21	\$22,235.88
Core&Main LP	St. Louis	MO	12/16/2025 06:43:11 AM (CT)	21	\$24,383.48
Harry Cooper Supply	Springfield	MO	12/16/2025 07:25:46 AM (CT)	21	\$26,883.73
Technology International Inc	lake mary	FL	12/16/2025 01:58:07 PM (CT)	15	\$29,575.00
Pyles HVAC	Kansas City	MO	12/6/2025 03:48:01 AM (CT)	21	\$57,205.58

Line #	Description	QTY	UOM	FERGUSON		Water & Sewer		Core&Main LP	
				Total Price	\$21,923.31	Total Price	\$22,235.88	Total Price	\$24,383.48
				Unit	Extended	Unit	Extended	Unit	Extended
1	3/4 CPLG PVC PJ/PVC PJ (Part #C77-33-NL)	20	EACH	\$32.55	\$651.00	\$33.18	\$663.60	\$35.65	\$713.00
2	3/4 x 1 CPLG MIP/PVC PJ (Part #C87-34-NL)	20	EACH	\$36.17	\$723.40	\$36.87	\$737.40	\$39.61	\$792.20
3	3/4 CPLG MIP/PVC PJ (Part #C87-33-NL)	18	EACH	\$24.22	\$435.96	\$24.69	\$444.42	\$26.52	\$477.36
4	3/4 CPLG CTS PJ/CTS PJ (Part #C44-33-NL)	28	EACH	\$22.28	\$623.84	\$22.72	\$636.16	\$24.40	\$683.20
5	3/4x1 CPLG CTS PJ/PVC PJ (Part #C47-34-NL)	16	EACH	\$41.98	\$671.68	\$42.96	\$687.36	\$46.16	\$738.56
6	3/4x1 CPLG FIP/PVC PJ (Part #C17-34-NL)	20	EACH	\$37.89	\$757.80	\$38.62	\$772.40	\$41.50	\$830.00
7	3/4 CPLG FIP/CTS PJ (Part #C14-33-813-NL)	25	EACH	\$27.00	\$675.00	\$27.63	\$690.75	\$30.34	\$758.50
8	3/4 CPLG FIP/PVC PJ (Part #C17-33-NL)	18	EACH	\$24.06	\$433.08	\$24.52	\$441.36	\$26.34	\$474.12
9	3/4 CPLG MIP/CTS PJ (Part #C84-33-NL)	20	EACH	\$18.47	\$369.40	\$18.65	\$373.00	\$20.03	\$400.60
10	1 IN CPLG CTS PJ/CTS PJ (Part #C44-44-4-75-NL)	18	EACH	\$42.08	\$757.44	\$42.87	\$771.66	\$44.34	\$798.12
11	1 IN CPLG PVC PJ/PVC PJ (Part #C77-44-NL)	35	EACH	\$55.25	\$1,933.75	\$56.31	\$1,970.85	\$60.50	\$2,117.50
12	1 IN CPLG MIP/PVC PJ (Part #C87-44-NL)	12	EACH	\$37.53	\$450.36	\$38.55	\$462.60	\$41.33	\$495.96
13	3/4 x 1 CPLG FIP/PVC PJ (Part #C17-34-NL)	10	EACH	\$37.89	\$378.90	\$38.62	\$386.20	\$41.50	\$415.00
14	3/4 WRAP CLAMP/3IN LONG (Part #FSC-088-3R)	25	EACH	\$14.26	\$356.50	\$14.40	\$360.00	\$30.63	\$765.75
15	3/4 WRAP CLAMP/3IN LONG (Part #FSC-105-3R)	25	EACH	\$14.26	\$356.50	\$14.40	\$360.00	\$30.63	\$765.75
16	3/4 BALL VALVE FIP/FIP (Part #B11-333-NL)	18	EACH	\$62.55	\$1,125.90	\$63.99	\$1,151.82	\$68.77	\$1,237.86
17	2 IN BALL VALVE PVC PJ/PVCPJ (Part #B77-777-NL)	8	EACH	\$449.72	\$3,597.76	\$458.33	\$3,666.64	\$492.50	\$3,940.00
18	1 IN BALL VALVE PVC PJ/FIP (Part #B71-444M-NL)	12	EACH	\$125.95	\$1,511.40	\$128.17	\$1,538.04	\$129.59	\$1,555.08
19	3/4 ANGLE VALVE FIP/MTR NUT(Part #BA13-332W-NL)	6	EACH	\$84.26	\$505.56	\$85.87	\$515.22	\$50.54	\$303.24
20	5/8x3/4 COPPERSETTER 70(Part #VBHC72-9W-77-44-NL)	24	EACH	\$233.67	\$5,608.08	\$233.60	\$5,606.40	\$255.07	\$6,121.68
21	Shipping/Freight Charge			No Bid		\$0.00	\$0.00	\$0.00	\$0.00
	Lead Time					4-5 Weeks just to be safe		lines 2,3,4,9 in stock. Couplings,ball valves 4 weeks. Repair clamps 2 weeks. Setters 6	

Line #	Description	QTY	UOM	Harry Cooper Supply		Technology		Pyles HVAC	
				Total Price	\$26,883.73	Total Price	\$29,575.00	Total Price	\$57,205.58
				Unit	Extended	Unit	Extended	Unit	Extended
1	3/4 CPLG PVC PJ/PVC PJ (Part #C77-33-NL)	20	EACH	\$39.42	\$788.40	\$90.00	\$1,800.00	\$82.00	\$1,640.00
2	3/4 x 1 CPLG MIP/PVC PJ (Part #C87-34-NL)	20	EACH	\$43.80	\$876.00	\$100.00	\$2,000.00	\$90.67	\$1,813.40
3	3/4 CPLG MIP/PVC PJ (Part #C87-33-NL)	18	EACH	\$29.33	\$527.94	\$70.00	\$1,260.00	\$60.75	\$1,093.50
4	3/4 CPLG CTS PJ/CTS PJ (Part #C44-33-NL)	28	EACH	\$26.99	\$755.72	\$60.00	\$1,680.00	\$55.83	\$1,563.24
5	3/4x1 CPLG CTS PJ/PVC PJ (Part #C47-34-NL)	16	EACH	\$51.00	\$816.00	\$120.00	\$1,920.00	\$105.60	\$1,689.60
6	3/4x1 CPLG FIP/PVC PJ (Part #C17-34-NL)	20	EACH	\$45.89	\$917.80	\$101.00	\$2,020.00	\$94.95	\$1,899.00
7	3/4 CPLG FIP/CTS PJ (Part #C14-33-813-NL)	25	EACH	\$32.84	\$821.00	\$55.00	\$1,375.00	\$112.00	\$2,800.00
8	3/4 CPLG FIP/PVC PJ (Part #C17-33-NL)	18	EACH	\$29.13	\$524.34	\$70.00	\$1,260.00	\$69.27	\$1,246.86
9	3/4 CPLG MIP/CTS PJ (Part #C84-33-NL)	20	EACH	\$22.16	\$443.20	\$50.00	\$1,000.00	\$52.00	\$1,040.00
10	1 IN CPLG CTS PJ/CTS PJ (Part #C44-44-4-75-NL)	18	EACH	\$50.93	\$916.74	No Bid		\$96.00	\$1,728.00
11	1 IN CPLG PVC PJ/PVC PJ (Part #C77-44-NL)	35	EACH	\$66.91	\$2,341.85	\$160.00	\$5,600.00	\$141.00	\$4,935.00
12	1 IN CPLG MIP/PVC PJ (Part #C87-44-NL)	12	EACH	\$45.81	\$549.72	\$110.00	\$1,320.00	\$103.00	\$1,236.00
13	3/4 x 1 CPLG FIP/PVC PJ (Part #C17-34-NL)	10	EACH	\$45.89	\$458.90	\$110.00	\$1,100.00	\$98.00	\$980.00
14	3/4 WRAP CLAMP/3IN LONG (Part #FSC-088-3R)	25	EACH	\$33.87	\$846.75	\$80.00	\$2,000.00	\$73.50	\$1,837.50
15	3/4 WRAP CLAMP/3IN LONG (Part #FSC-105-3R)	25	EACH	\$33.87	\$846.75	\$80.00	\$2,000.00	\$73.50	\$1,837.50
16	3/4 BALL VALVE FIP/FIP (Part #B11-333-NL)	18	EACH	\$76.04	\$1,368.72	\$180.00	\$3,240.00	\$138.00	\$2,484.00
17	2 IN BALL VALVE PVC PJ/PVCPJ (Part #B77-777-NL)	8	EACH	\$514.39	\$4,115.12	No Bid		\$1,108.00	\$8,864.00
18	1 IN BALL VALVE PVC PJ/FIP (Part #B71-444M-NL)	12	EACH	\$143.84	\$1,726.08	No Bid		\$414.29	\$4,971.48
19	3/4 ANGLE VALVE FIP/MTR NUT(Part #BA13-332W-NL)	6	EACH	\$96.37	\$578.22	No Bid		\$260.75	\$1,564.50
20	5/8x3/4 COPPERSETTER 70(Part #VBHC72-9W-77-44-NL)	24	EACH	\$267.27	\$6,414.48	No Bid		\$468.00	\$11,232.00
21	Shipping/Freight Charge			\$250.00	\$250.00	No Bid		\$750.00	\$750.00
	Lead Time			ALL SPECIAL ORDER AND ITEMS CURRENTLY NOT IN STOCK HAVE A STANDARD 3-4 WEEK LEAD TIME				4-6 WEEKS PER DISTRIBUTOR	

Line	Responding Supplier	Supplier Notes
2	Harry Cooper Supply	CURRENTLY NOT IN STOCK
6	Harry Cooper Supply	SPECIAL ORDER
7	Harry Cooper Supply	SPECIAL ORDER
8	Harry Cooper Supply	SPECIAL ORDER
10	Harry Cooper Supply	SPECIAL ORDER
13	Harry Cooper Supply	SPECIAL ORDER
14	Harry Cooper Supply	SPECIAL ORDER
15	Harry Cooper Supply	SPECIAL ORDER
17	Harry Cooper Supply	SPECIAL ORDER
18	Harry Cooper Supply	SPECIAL ORDER
19	Harry Cooper Supply	SPECIAL ORDER
20	Harry Cooper Supply	SPECIAL ORDER