

CITY OF LEBANON  
BOARD OF PUBLIC WORKS REGULAR MEETING MINUTES  
NOVEMBER 19, 2025

BE IT REMEMBERED that the Board of Public Works of the City of Lebanon, Missouri, met in Regular Session on November 19, 2025 at 12:00 PM in the Council Chambers at City Hall located at 401 South Jefferson.

Call to Order, Roll Call, and Declaration of Quorum

Upon roll call, the following Officers were present: Don Anderson, LeAnn Mather, and Jeremy Goforth. Absent: Ted Dahl.

A quorum was declared.

Staff members and others in attendance: Public Works Director/Board of Public Works General Manager Richard Shockley, Assistant Public Works Director Mike Moore, Assistant Public Works Director Tammy Young, Electric Superintendent Travis Long, Environmental Services Superintendent Eric Mork, Public Works Analyst Kelly Roberts, City Administrator Troy Schulte, Budget Analyst Emily Lester, and Deputy City Clerk Melissa Richardson.

Public Comments

None.

Approval of Minutes

October 15, 2025, Regular Meeting

Don Anderson moved and Jeremy Goforth seconded that the Board approve the minutes as presented. Motion carried as follows: Yea: (3) Don Anderson, LeAnn Mather, Jeremy Goforth; Nay: (0) None; Abstain: (0) None; Absent: (1) Ted Dahl.

Ted Dahl joined the meeting at 12:02 p.m.

Discussions and Presentations

Operations Update

Electric Superintendent Travis Long reported that crews completed the three-phase service installation at Plaza Tire, the single-phase Hendrix cable installation at Hunter's Creek, the installation of conduit across the road at Lebanon High School to a section box, and six pole replacements. He shared that upcoming projects include the three-phase service installation for Title Wave Car Wash, work in the Daytona and Mathews subdivisions, and the Jarred Retail development. He added that he had a productive meeting with Sho-Me Power regarding the I-44 Crossing and Mother's Garden Crossing. All new poles have been installed, and crews will begin re-framing the existing poles to accommodate the larger wire that will be installed.

Environmental Services Superintendent Eric Mork reported that crews completed the sewer work at Legacy Trails, and the water installation will be finished once the valve is received and installed. Crews installed 800 linear feet of 12-inch water main on Mountrose, and in the next week, they will be lowering 350 linear feet of 8-inch sewer main. A contractor installed 860 linear feet of 8-inch water main along South Jefferson and eliminated the old 4-inch water line, ensuring no water lines remain under that section of South Jefferson. Crews also repaired water leaks and installed six new meter services. Reeves Well remains out of service as staff continue troubleshooting and repairs. However, the outage has no impact on water service to the area. All wells and vacuumed lift stations have been winterized. Crews cleaned 3,924 linear feet and performed CCTV inspection on 13,271 linear feet of sewer mains. Smoke testing has been completed on 190,495 linear feet. The tractor and camera have been sent out for repair, and replacement may be necessary before 2029. Emergency contact signs on lift stations have been updated or installed where needed. Pretreatment inspections have been completed. The contractor has finished painting Clarifier #3 and begun work on Clarifier #2. The lab received a passing grade on its DMRQA testing, and 55 loads of biosolids were applied to land.

Public Works Director/Board of Public Works General Manager Richard Shockley stated that the pole attachment agreement with Brightspeed is still in progress. He added that several promising developments are forthcoming and explained that the issue with Reeves Well involves the need to pull the pump carefully to prevent damage or a potential cave-in. Don Anderson asked whether this type of issue occurs frequently, and Mr. Shockley indicated that it has happened in the past.

### Resolutions

Resolution No. 2025-023- A Resolution by the Board of Public Works of Lebanon, Missouri, Approving the Purchase of LED Street Lights and Upgrades from Harry Cooper Supply for the Electric Department.

Ted Dahl moved and Jeremy Goforth seconded that the Board approve Resolution No. 2025-023 as presented. Motion carried as follows: Yea: (4) Don Anderson, Ted Dahl, LeAnn Mather, Jeremy Goforth; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2025-023 duly passed and approved.

Resolution No. 2025-024- A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, approving the Purchase of Wooden Utility Poles from Stella-Jones Corporation for the Electric Department.

Ted Dahl moved and LeAnn Mather seconded that the Board approve Resolution No. 2025-024 as presented. Motion as follows: Yea: (4) Don Anderson, Ted Dahl, LeAnn Mather, Jeremy Goforth; Nay: (0)

None; Abstain: (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2025-024 duly passed and approved.

Resolution No. 2025-025-A Resolution by the Board of Public Works of Lebanon, Missouri, approving the Purchase of Water and Wastewater Materials Restock from Core&Main LP for the Water and Wastewater Department.

Jeremy Goforth moved and Ted Dahl seconded that the Board approve Resolution No. 2025-025 as presented. Motion carried as follows: Yea: (4) Don Anderson, Ted Dahl, LeAnn Mather, Jeremy Goforth; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2025-025 duly passed and approved.

Board Member Comments

Chairwoman LeAnn Mather inquired about financial updates, and Public Works Director/Board of Public Works General Manager Richard Shockley reported that issues with the new software are still ongoing, and Utility Billing Coordinator Wendy Stretch would provide a brief overview of the transition from Incode to Caselle at the next meeting.

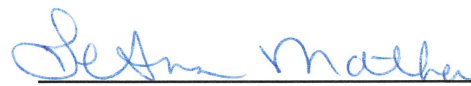
Board Member Don Anderson stated that he was pleased to see continued residential and commercial construction throughout the city.

Board Member Jeremy Goforth asked for an assessment of growth in the Lebanon area. Public Works Director Richard Shockley responded that commercial development appears to be progressing aggressively, while residential growth is currently between 50% and 70% of its previous peak. He added that Utility Billing Coordinator Wendy Stretch will provide updated utility information at the next meeting.

Adjournment

Chairwoman Mather declared the meeting adjourned at 12:27 p.m.

ATTEST:  
  
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City Clerk Lacey Brackett

  
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Chairwoman LeAnn Mather  
January 7, 2026  
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Minutes Approved