

**CITY OF LEBANON
BOARD OF PUBLIC WORKS MEETING
WEDNESDAY, JANUARY 21, 2026, 12:00 PM
CITY HALL, STANLEY H. ALLEN COUNCIL CHAMBERS, 401 SOUTH JEFFERSON
“TENTATIVE AGENDA”**

1. Call to Order, Roll Call, and Declaration of Quorum
2. Public Comments
3. Approval of Minutes
 - a. January 7, 2026, Regular Meeting Minutes
4. Discussions and Presentations
 - a. Operations Update
 - b. Caselle Software Update—Utility Billing Coordinator Wendy Stretch
5. Board Member Comments
6. Adjournment

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CITY OF LEBANON
BOARD OF PUBLIC WORKS REGULAR MEETING MINUTES
JANUARY 7, 2026

BE IT REMEMBERED that the Board of Public Works of the City of Lebanon, Missouri, met in Regular Session on January 7, 2026 at 12:00 PM in the Council Chambers at City Hall located at 401 South Jefferson.

Call to Order, Roll Call, and Declaration of Quorum

Upon roll call, the following Officers were present: Don Anderson, Ted Dahl, LeAnn Mather, Jeremy Goforth. Absent: None.

A quorum was declared.

Staff members and others in attendance: Public Works Director/Board of Public Works General Manager Richard Shockley, Electric Superintendent Travis Long, Environmental Services Superintendent Eric Mork, Public Works Analyst Kelly Roberts, Assistant Public Works Director Tammy Young, Assistant Public Works Director Mike Moore, City Administrator Troy Schulte, and City Clerk Lacey Brackett.

Amended Agenda

Don Anderson moved and LeAnn Mather seconded that the Board amend the agenda to remove the Caselle Software by Wendy Stretch from Discussions and Presentations, as presented. Motion carried as follows: Yea: (4) Don Anderson, Ted Dahl, LeAnn Mather, Jeremy Goforth; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

Public Comments

There were no public comments.

Approval of Minutes

November 19, 2025 Regular Meeting Minutes

Ted Dahl moved and Jeremy Goforth seconded that the Board approve the minutes as presented. Motion carried as follows: Yea: (4) Don Anderson, Ted Dahl, LeAnn Mather, Jeremy Goforth; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

Discussions and Presentations

Operations Update

Travis Long, Electric Superintendent, gave an operations update with a high-level overview, sharing that crews fixed 11 streetlights, swapped out 2 cutouts that squirrels had caused issues with, and restarted utility cutoffs after a six-month pause, noting that everything's running smoother than expected with only minor issues. Crews have also finished some pole changeouts and are about halfway done with conduit installation for the LHS Overhead-to-Underground project. He also shared that December substation inspections were complete and showed the Board pictures of the department's new trucks, completed I-44 and Mother's Garden crossings. Long concluded by announcing Brandon Slavens finished his four-year apprenticeship and is now a journeyman lineman.

Environmental Superintendent Eric Mork shared that crews completed installs on Mountrose, tied in the water main along South Jefferson for the new car wash, repaired water leaks and hydrants, installed new meter services, and finished 74 utility locates. He also noted that Reeves Well is still out of service, about 44,000 lead service line letters have been mailed, and the clarifiers have been painted, sharing before-and-after photos with the Board. Mork also mentioned that a PFAS test was conducted and the results came back good, which resulted in a discussion about PFAS.

Public Works Director Richard Shockley shared that utility crews have been working with contractors on the Bryan Properties project, among others, and mentioned that financial information will be emailed to the Board.

Resolutions

Resolution No. 2026-001- A Resolution by the Board of Public Works of Lebanon, Missouri, Approving the Purchase of Water Materials from Ferguson Waterworks for the Water Department.

Jeremy Goforth moved and Ted Dahl seconded that the Board approve Resolution No. 2026-001 as presented.

Motion carried as follows: Yea: (4) Don Anderson, Ted Dahl, LeAnn Mather, Jeremy Goforth; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2026-001 duly passed and approved.

Board Member Comments

Board Member Jeremy Goforth shared that the new streetlights that were installed looked impressive.

Board Member Don Anderson mentioned that a resident had raised concerns about discrepancies in meter readings. City Administrator Troy Schulte clarified that the issues were not with the City's meters but with one of the rural water districts, and the question might have been asked in confusion, but the City had no issues.

Chairwoman LeAnn Mather shared that the next meeting will be on January 21st.

Adjournment

Chairwoman Mather declared the meeting adjourned at 12:45 p.m.

ATTEST:

Chairwoman LeAnn Mather

City Clerk Lacey Brackett

Minutes Approved