

**CITY OF LEBANON
AMERICA 250 COMMISSION MEETING
THURSDAY, FEBRUARY 5, 2026, 9:00 AM
CITY HALL, 401 SOUTH JEFFERSON
“TENTATIVE AGENDA”**

1. Call to Order, Roll Call, and Declaration of Quorum
2. Approval of Minutes
 - a. January 8, 2026, Regular Meeting Minutes
 - b. October 2, 2025, Regular Meeting Minutes
3. Discussions and Presentations
 - a. America 250 Anniversary Events Update
 - b. Lebanon High School Art Teacher Coordinating Art Class to assist with America 250—Eric Adams
 - c. Laclede County Commission Assistance with America 250— Laclede County Commissioners
4. Commission Action
 - a. None.
5. Commission and Staff Discussion
6. Adjournment

CITY OF LEBANON
AMERICA 250 COMMISSION REGULAR MEETING MINUTES
JANUARY 8, 2026

BE IT REMEMBERED that the America 250 Commission of the City of Lebanon, Missouri, met in Regular Session on January 8, 2026 at 9:00 AM in the City Hall, 401 South Jefferson.

CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM

Upon roll call, the following Officers were present: Bob Garner, Derek Gean, Kenneth Howe, Rebecca Rupard, Stashia Porter, and Mayor Jared Carr. Absent: John Gideon.

A quorum was declared.

Staff members and others in attendance: City Administrator Troy Schulte, Airport Manager Mike Wood, Downtown Business Director Lagina Fitzpatrick, and Deputy City Clerk Melissa Richardson.

APPROVAL OF MINUTES

November 13, 2025, Regular Meeting

Kenneth Howe moved and Bob Garner seconded that the Commission approve the minutes as presented. Motion carried as follows: Yea: (6) Bob Garner, Derek Gean, Kenneth Howe, Rebecca Rupard, Stashia Porter and Mayor; Nay: (0) None; Abstain: (0) None; Absent: (1) John Gideon.

DISCUSSIONS AND PRESENTATIONS

America's 250 Anniversary Events Update

Tourism Director Rebecca Rupard introduced Lagina Fitzpatrick as the new DTBD Director to the Board and provided an update on the Diamond Rio event, including discussing the use of metal detectors, and went over some general security concerns. City Administrator Troy Schulte recommended using City employees where possible. Mayor Carr and Rebecca Rupard suggested that commemorative tickets be distributed at the door on a first-come, first-served basis to control crowd capacity. Kenneth Howe reported discussions with Lebanon High School regarding participation and with Governor Kehoe's office. He also suggested that event promotion should begin through press releases, radio, Facebook, and the City's website. He also suggested that Lebanon Now create a historical video highlighting Lebanon's history and will inquire about the cost. Stashia Porter suggested allowing Lebanon High School clubs to operate concessions as a fundraising opportunity. Mayor Carr stated he would contact Dr. O'Quinn regarding this matter.

It was suggested that the July 3, 2026, event begin food service at 5:00 p.m. Derek Gean proposed using Pocket Park for entertainment from 5:00–6:00 p.m., followed by a reading of the Declaration of Independence at 6:00 p.m., and Dawson and Hollow performing at 7:30 p.m. on the vacant H.D. Lee lot. City Administrator Troy Schulte recommended having the flag banners placed on every street pole.

Airport Manager Mike Wood suggested that, for the July 4, 2026, fireworks display to be held on the Lebanon Airport grounds, the Civil Air Patrol be utilized as much as possible for parking and other identified needs. He also stated that he would bring photographs to the next meeting to review event logistics, including the locations of food trucks, tailgating areas, and seating. Stashia Porter agreed that an event map would be created and that the placement of health tents would be included.

ACTION ITEMS

America 250 Street Flag Banners

Kenneth Howe moved and Rebecca Rupard seconded that the Board approve the banners listed reflected in Exhibit "A" for the America 250 Celebration street flag banner. Motion carried as follows: Yea: (6) Bob Garner, Derek Gean, Kenneth Howe, Rebecca Rupard, Stashia Porter and Mayor Carr; Nay:(0) None; Abstain: (0) None; Absent: (1) John Gideon.

COMMISSION AND STAFF DISCUSSION

Stashia Porter shared that she would provide a list of merchandise options for purchase and sale at the concert at the next meeting. City Administrator Troy Schulte also mentioned the possibility of incorporating the Munger Moss stamp ceremony as part of the America 250 recognition.

Adjournment

Mayor Carr declared the meeting adjourned at 10:16 a.m.

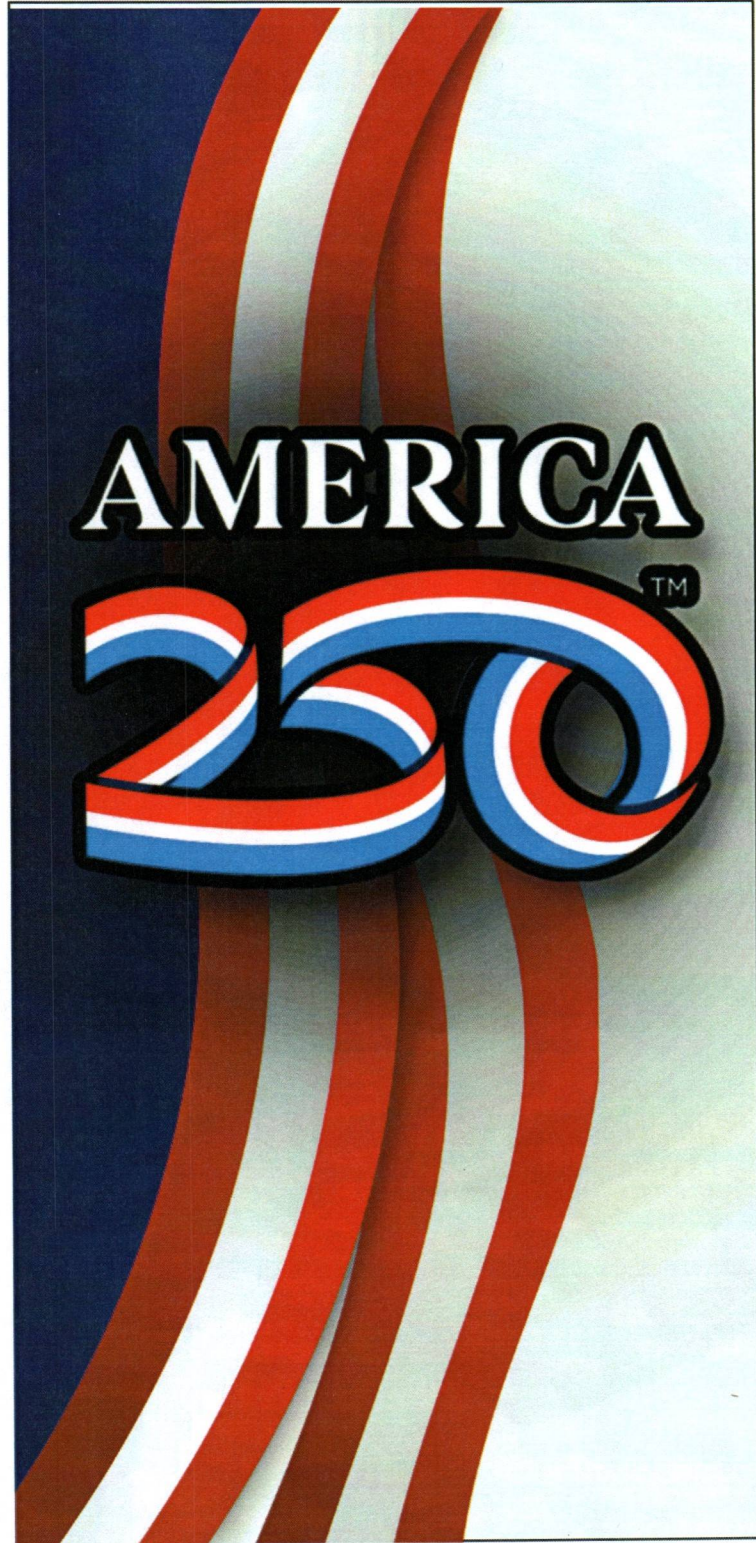
ATTEST:

Mayor Jared Carr

City Clerk Lacey Brackett

Minutes Approved

A



CITY OF LEBANON
AMERICA 250 COMMISSION REGULAR MEETING MINUTES
OCTOBER 2, 2025

BE IT REMEMBERED that the America 250 Commission of the City of Lebanon, Missouri, met in Regular Session on October 2, 2025 at 9:00 AM in the City Hall, 401 South Jefferson.

Call to Order. Roll Call. and Declaration of Quorum

Upon roll call, the following Officers were present: Gib Adkins, Derek Gean, Kenneth Howe, Rebecca Rupard, Stashia Porter, Mayor Carr. Absent: John Gideon and Bob Garner.

A quorum was declared.

Staff members and others in attendance: Deputy City Clerk Melissa Richardson.

Approval of Minutes

September 11, 2025, Regular Meeting

Kenneth Howe moved and Stashia Porter seconded that the Board approve the minutes as presented. Motion passed unanimously.

Bob Garner joined the meeting at 9:10 am.

Discussions and Presentations

America's 250 Anniversary Events Update

Mayor Carr announced that the Diamond Rio contract was approved at the last council meeting. Rebecca Ruppard reported she will reach out to her contact at the Ozark Amphitheater regarding ideas for security, ticket release, and crowd control for the concert. The America 250 Celebration banner and artwork contest winners have been selected, and the number of pole brackets to purchase was also discussed, with designs to be displayed along Elm Street and downtown. Banners will be installed in 2026 after Christmas decorations are removed.

Derek Gean suggested inviting Chief Jerry Harrison to discuss parking and event support. Rebecca Ruppard is gathering cost estimates for a July 3, 2026, drone show finale. The Board is considering shuttle bus services through local churches or a private company.

Commission Action

None.

Commission and Staff Discussion

None.

Adjournment

Mayor Carr declared the meeting adjourned at 10:07 a.m.

ATTEST:

City Clerk Lacey Brackett

Mayor Jared Carr

Minutes Approved

DRAFT

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Commission Action

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Commission and Staff Discussion

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ATTEST:

City Clerk Lacey Brackett

Mayor Jared Carr

Minutes Approved

DRAFT