

**CITY OF LEBANON
PARK BOARD MEETING
WEDNESDAY, FEBRUARY 11, 2026, 12:00 PM
CITY HALL, STANLEY H. ALLEN COUNCIL CHAMBERS, 401 SOUTH JEFFERSON, 12:00 PM
“TENTATIVE AGENDA”**

1. Call to Order, Roll Call, and Declaration of Quorum
2. Pledge of Allegiance
3. Public Comments
4. Approval of Minutes
 - a. January 14, 2026, Regular Meeting
5. Discussions and Presentations
 - a. Atchley Park Restrooms/Concession Update
 - b. Atchley Park Front Parking Lot
 - c. Baseball/Softball League Sign-ups
 - d. Park Improvements Recap
6. Possible Action Items
 - a. FY27 Budget
7. Comments from the Board and Staff
8. Adjournment

CITY OF LEBANON
PARK BOARD REGULAR MEETING MINUTES
JANUARY 14, 2026

BE IT REMEMBERED that the Park Board of the City of Lebanon, Missouri, met in Regular Session on January 14, 2026 at 12:00 PM in the Council Chambers at City Hall located at 401 South Jefferson.

Call to Order, Roll Call, and Declaration of Quorum

Upon roll call, the following Officers were present: Melody Allen, John Gideon, Holly Goforth, Carrie Plassmeyer, Doug Smith, Chris Wall, Neal Wilkinson. Absent: Heather Shadel, Ramsey Stewart.

A quorum was declared.

Staff members and others in attendance: Park Director John Shelton, Assistant Park Director Elliot Willburn, City Administrator Troy Schulte, Budget Analyst Emily Lester, and City Clerk Lacey Brackett.

Ramsey Stewart joined the meeting at 12:27 p.m.

Pledge of Allegiance

The pledge of allegiance was led by President Carrie Plassmeyer.

Public Comments

There were no public comments.

Approval of Minutes

December 10, 2025, Regular Meeting Minutes

Doug Smith moved and Holly Goforth seconded that the Board approve the minutes as presented. Motion carried as follows: Yea: (7) Melody Allen, John Gideon, Holly Goforth, Carrie Plassmeyer, Doug Smith, Chris Wall, Neal Wilkinson; Nay: (0) None; Abstain: (0) None; Absent: (2) Heather Shadel, Ramsey Stewart.

Discussions and Presentations

Financials

Park Director John Shelton reported that overall financials looked good, though there were some discrepancies in tracking full-time and part-time employees. He stated that the Capital Improvement Budget will reflect \$1.4 million in actual spending and noted that most Boswell Aquatic Center revenue will be recorded at the end of the fiscal year.

Mountrose Park Survey Results

Park Director John Shelton reviewed the survey results for the Mountrose Park planning. He shared requests from respondents, including splash pads, walking trails, bathrooms, and

playgrounds. Shelton also addressed requests for fencing and discussed ADA considerations related to fencing. He noted that the area encompasses twenty acres, with ten acres designated for the park, and indicated he could work with Richard on potential options for the remaining ten acres.

President Carrie Plassmeyer reported that there were 350 survey respondents and noted that the feedback included many positive suggestions for park improvements. She added that many of the suggestions aligned with ideas the board had already been discussing and appreciated receiving input on the specifics the community is seeking. Plassmeyer thanked Communications Manager Derek Gean for putting the survey together.

Atchley Park Update

Park Director John Shelton provided an update on Atchley Park, noting that the former concession stand has been demolished and that concrete footings and plumbing have been installed, with construction currently awaiting delivery of concrete blocks. Shelton also reported that the pickleball courts have been installed, fencing has been approved and ordered, and light poles are on order. He shared that asphalt work for the lower parking lot is planned for the spring and discussed the possibility of completing the upper parking lot to better determine the layout of future park amenities. Discussion followed regarding the dog park, during which Shelton emphasized that the existing dog park will remain in use until a new one is constructed and expressed interest in adding another dog park at a different park in the future.

Placer.ai

Park Director John Shelton shared that the updated Placer.ai contract was approved by City Council on Monday, January 12th, and the City will be using the system soon. The Park Board was advised that Communications Manager Derek Gean and Tourism Director Rebecca Rupard would be able to pull reports, but the system is solely held by the City so the data is available to all departments.

Capital Plan FY27, Capital Improvement Plan FY 2027-2031, Park Fund 5 Year Projection

Park Director John Shelton gave an overview of the Capital Improvement Plan and the park fund which included purchases/projects such as a mower replacement, the completion of Atchley Park parking lots, and repairs/upgrades to the Boswell Aquatic Center slide consisting of using gel coating to repair the sliding surface. Shelton also advised that there is some funding for the possibility of a potential playground partnership with the Hughes Center for Gasconade Park. Future year projects consisted of continued upgrades to Atchley Park, replacement of vehicle, standard sidewalks and lights, and the Mountrose park.

Possible Action Items

Capital Improvement Projects FY27-FY31

Doug Smith moved and Melody Allen seconded that the Park Board approve the Capital Improvement Projects FY2027-2031 and forward to City Council for final approval. Motion carried as follows: Yea: (8) Melody Allen, John Gideon, Holly Goforth, Carrie Plassmeyer, Doug Smith, Ramsey Stewart, Chris Wall, Neal Wilkinson; Nay: (0) None; Abstain: (0) None; Absent:

(1) Heather Shadel.

Shelter Reservations

Park Director John Shelton suggested the Park Department open reservation availability for the entire year.

Doug Smith moved and John Gideon seconded that the Park Board approve to open shelter reservations for the full year. Motion carried as follows: Yea: (8) Melody Allen, John Gideon, Holly Goforth, Carrie Plassmeyer, Doug Smith, Ramsey Stewart, Chris Wall, Neal Wilkinson; Nay: (0) None; Abstain: (0) None; Absent: (1) Heather Shadel.

Comments from the Board and Staff

Board Member Doug Smith noted a citizen request for a new tennis or pickleball net at Boswell Park. The Board discussed court usage and maintenance of the High School tennis courts, and Park Director John Shelton clarified that the school is responsible for maintaining the school tennis courts.

Board Member John Gideon shared that he would like to see stats with Placer.ai data at future meetings.

Board Member Neal Wilkinson asked Park Director John Shelton to verify the ADA compliance concerning park fencing.

Adjournment

President Carrie Plassmeyer declared the meeting adjourned at 12:57 pm.

ATTEST:

City Clerk Lacey Brackett

President Carrie Plassmeyer

Minutes Approved