

CITY OF LEBANON  
BOARD OF PUBLIC WORKS REGULAR MEETING MINUTES  
JANUARY 21, 2026

BE IT REMEMBERED that the Board of Public Works of the City of Lebanon, Missouri, met in Regular Session on January 21, 2026 at 12:00 PM in the Council Chambers at City Hall located at 401 South Jefferson.

Call to Order, Roll Call, and Declaration of Quorum

Upon roll call, the following Officers were present: Don Anderson, Ted Dahl, Jeremy Goforth, LeAnn Mather.

A quorum was declared.

Staff members and others in attendance: Public Works Director/Board of Public Works General Manager Richard Shockley, Assistant Public Works Director Mike Moore, Electric Superintendent Travis Long, Environmental Services Superintendent Eric Mork, City Administrator Troy Schulte, Utility Billing Coordinator Wendy Stretch, and Deputy City Clerk Melissa Richardson.

Public Comments

There were no public comments.

Approval of Minutes

January 7, 2026, Regular Meeting Minutes

Don Anderson moved and Ted Dahl seconded that the Board approve the minutes as presented. Motion carried as follows: Yea: (4) Don Anderson, Ted Dahl, Jeremy Goforth, LeAnn Mather; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

Discussions and Presentations

Operations Update

Electric Superintendent Travis Long reported that the Tidal Wave Spa transformers have been energized, all testing has been completed successfully, and the area is now safe for equipment access. He also stated that at Fremont Apartments, all three-phase conductors for the primary wire to the transformers have been installed. Additionally, bids for Aero Landing are now out. Crews have made modifications to the overhead system to accommodate the new underground feed that will serve the Aero Landing Subdivision.

Environmental Superintendent Eric Mork provided an update on Reeves Well. He reported that the seals appeared to be in good condition, and the pump seemed to be operating properly. However, he noted that the well's condition had begun to deteriorate at a depth of approximately 590 feet. He explained that seismic activity may have caused ground shifting,

potentially opening seams within the well structure. He stated that installing new casing inside the existing well could be an option, but doing so would reduce the well's pumping capacity by an estimated 50 percent. He also reviewed additional options, including re-sleeving the well or drilling a new well, along with the associated costs for each.

#### Caselle Software Update

Utility Billing Coordinator Wendy Stretch provided an overview comparing how utility bills were processed in 2024 versus 2025, highlighting the transition from the Incode system to Caselle. She explained that the City can no longer generate bank drafts on behalf of customers, as customers must now enroll in automatic payments directly through the online portal. She reported that approximately 5,000 utility customers are currently registered to use the online payment portal. She also noted that the IVR (phone payment) system is back online and that customers have responded positively to its return.

#### Board Member Comments

The Board discussed credit card processing fees, including whether the City should continue absorbing the fees or pass them on to the customers. Public Works Director Richard Shockley stated that this would be a decision best made with consideration for both the customers and the City.

Board Member Ted Dahl asked whether a reduction in water capacity would negatively impact residents on that side of town. Environmental Superintendent Eric Mork responded that water flow could be shifted from the high-pressure side (Utah Street area) to help improve service on the low-pressure side. He added that he would like to develop a clear repair or replacement plan within the next few months.

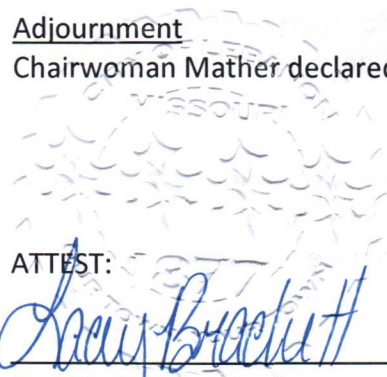
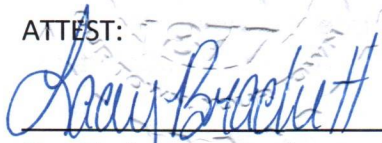
Public Works Director Richard Shockley recommended inspecting the well approximately 100 to 120 feet below the 700-foot level to identify any disturbed areas better. He noted that further evaluation will be necessary to determine the most cost-effective option, whether that involves repairing the existing well or drilling a new one.


Chairwoman LeAnn Mather shared that the next meeting will be on February 4, 2026.

#### Adjournment

Chairwoman Mather declared the meeting adjourned at 12.48 p.m.

ATTEST:

  
  
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City Clerk Lacey Brackett

  
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Chairwoman LeAnn Mather

February 4, 2026

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Minutes Approved