

**CITY OF LEBANON
BOARD OF PUBLIC WORKS MEETING
WEDNESDAY, MARCH 4, 2026, 12:00 PM
CITY HALL, STANLEY H. ALLEN COUNCIL CHAMBERS, 401 SOUTH JEFFERSON
“TENTATIVE AGENDA”**

1. Call to Order, Roll Call, and Declaration of Quorum
2. Public Comments
3. Approval of Minutes
 - a. February 4, 2026, Regular Meeting
4. Discussions and Presentations
 - a. Operations Update
5. Resolutions
 - a. Resolution No. 2026-003-A Resolution by the Board of Public Works of Lebanon, Missouri, approving the purchase of Electric Meters from Core and Main. (Electric Superintendent Travis Long)
6. Board Member Comments
7. Adjournment

CITY OF LEBANON
BOARD OF PUBLIC WORKS REGULAR MEETING MINUTES
FEBRUARY 4, 2026

BE IT REMEMBERED that the Board of Public Works of the City of Lebanon, Missouri, met in Regular Session on February 4, 2026 at 12:00 PM in the Council Chambers at City Hall located at 401 South Jefferson.

Call to Order, Roll Call, and Declaration of Quorum

Upon roll call, the following Officers were present: Don Anderson, Ted Dahl, LeAnn Mather. Absent: Jeremy Goforth.

A quorum was declared.

Staff members and others in attendance: Public Works Director/Board of Public Works General Manager Richard Shockley, Electric Superintendent Travis Long, Environmental Services Superintendent Eric Mork, Assistant Public Works Director Mike Moore, Assistant Public Works Director Tammy Young, City Administrator Troy Schulte, Communications Manager Derek Gean, and City Clerk Lacey Brackett.

Public Comments

There were no public comments.

Approval of Minutes

January 21, 2026, Regular Meeting

Ted Dahl moved and Don Anderson seconded that the Board approve the minutes as presented. Motion carried as follows: Yea: (3) Don Anderson, Ted Dahl, LeAnn Mather; Nay: (0) None; Abstain: (0) None; Absent: (1) Jeremy Goforth.

Discussions and Presentations

Operations Update

Electric Superintendent Travis Long provided an overview of electric department operations, reporting that service crews completed 46 work orders during the month, primarily related to streetlight maintenance and outage repairs. He noted that deteriorated circuits were repaired and photocells affected by ice and snow were replaced. Crews also connected four new services and installed two temporary services. Construction work included relocating an air brake in the Aero Landing Subdivision to accommodate new single-phase service, installing a new air brake on Washington Street, and setting two poles. Additional system improvements included switch installations on Bland Avenue, installation of underground conduit for the Fremont Apartments project, and repairs to a damaged section box behind Aldi's. Regarding recent weather impacts, he reported minimal outages overall, though several service calls were attributed to moisture affecting older fuse links in overhead transformers during cold temperatures.

Environmental Superintendent Eric Mork provided an update reporting that crews installed water main across Montrose, began infrastructure installation for the Arrow Landing subdivision, repaired seven water leaks, and assisted with snow removal efforts for four days. He further advised that

staff cleaned 4,156 linear feet of pipe, inspected 333 manholes, and completed year-end reporting requirements for the wastewater treatment plant.

Public Works General Manager Richard Shockley reported that the City navigated the recent storm successfully due to quality equipment, well-maintained infrastructure, and the efforts of the Board of Public Works, City Council, and staff. He then discussed the financial impact of weather conditions on electricity costs, explaining that severe weather in the southern United States increased wholesale electric prices due to heightened demand. He advised that, for several days, the City sold electricity at a loss and that reserve funds will be used to offset those impacts. He further noted that utility costs were approximately three times higher than typical during that period.

Financials

Public Works General Manager Richard Shockley presented the financial reports to the Board for review. He stated that the budget will be submitted to the Board for consideration and approval and noted that he is still finalizing the terms of the service manual to align with the budget process.

Resolutions

Resolution No. 2026-002 - A Resolution by the Board of Public Works of Lebanon, Missouri, approving the purchase of Electric Meters from Core and Main.

Don Anderson moved and LeAnn Mather seconded that the Board approve Resolution No. 2026-002 as presented. Motion carried as follows: Yea: (3) Don Anderson, Ted Dahl, LeAnn Mather; Nay: (0) None; Abstain: (0) None; Absent: (1) Jeremy Goforth.

Chairwoman Mather declared Resolution No. 2026-002 duly passed and approved.

Board Member Comments

Board Member Don Anderson inquired about cooperative assistance for other areas affected by the storm. Electric Superintendent Travis Long responded that the City coordinates with MPUA, but during this event, MPUA kept crews local, so no outside assistance was provided.

Chairwoman LeAnn Mather announced that the next Board meeting is scheduled for February 18, 2026.

Adjournment

Chairwoman Mather declared the meeting adjourned at 12:30 p.m.

Chairwoman LeAnn Mather

ATTEST:

City Clerk Lacey Brackett

Minutes Approved



To: Board of Public Works

Proposed for the Meeting Date of: March 4, 2026

Staff Informational Sheet

Topic: Resolution No. 2026-003-A Resolution by the Board of Public Works of Lebanon, Missouri, approving the purchase of Electric Meters from Core and Main. (Electric Superintendent Travis Long)

CIP Number: 80-ELF-004-26

Spent Year To Date: \$1,731.11

Budget Amount: \$350,000

Funding Source: 80-215-52000

Subject Matter:

Purchase of Electric Meters for Fremont Apartments

Background (problem/explanation):

Due to the number of meters needed for this project, the Electric Department does not keep this volume in regular stock. Our standard inventory levels are designed for routine replacements and individual service installations, not large multi-unit developments. To meet the project timeline and ensure uninterrupted service installation, it is necessary to order these meters in bulk specifically for the Fremont Apartments.

Staff Recommendation:

Core & Main has been identified as the sole source provider for the electric meters required for the Fremont Apartments project. The current 26-week lead time makes it necessary to place the order in advance to ensure availability when installation is needed. Staff recommends purchasing the meters from Core & Main in the amount of \$62,068.20.

Submitted By: Travis Long, Electric Superintendent

Department: Electric

Date: 02/10/2026

ATTACHMENTS:

1. Resolution No. 2026-003- Purchase, Electric Meters, Core and Main
2. Exhibit A- Electric Meters Estimate 2-5-2026

RESOLUTION NO. 2026-003

A RESOLUTION BY THE BOARD OF PUBLIC WORKS OF LEBANON, MISSOURI, APPROVING THE PURCHASE OF ELECTRIC METERS FROM CORE AND MAIN FOR THE ELECTRIC DEPARTMENT.

WHEREAS, that Fifty Thousand Dollars (\$350,000.00) is reflected in the FY2026 Budget for Electric Materials for the Fremont Apartments Development and is established as Project No. 80-ELF-004-26 in the Capital Improvement Plan (CIP); *and*

WHEREAS, that the Fremont Apartments project requires a quantity of electric meters that exceeds the Electric Department's normal inventory levels; *and*

WHEREAS, that to meet the project timeline and ensure uninterrupted service installation, it is necessary to order meters in bulk specifically for said Project; *and*

WHEREAS, that City Staff recommends purchasing Electric Meters for the Fremont Apartment Project in the amount of Sixty-Two Thousand Sixty-Eight Dollars and Twenty Cents (\$62,068.20) from Core and Main in accordance with the *City Purchasing Policy Section 2-920 Sole source, specialized and non-standard items*; installation by City Staff.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PUBLIC WORKS OF THE CITY OF LEBANON, LACLEDE COUNTY, MISSOURI, AS FOLLOWS:

SECTION 1: That the Board of Public Works of the City of Lebanon, Missouri, hereby approves the purchase of Electric Meters for the Fremont Apartments Project from Core and Main in the amount of Sixty-Two Thousand Sixty-Eight Dollars and Twenty Cents (\$62,068.20). Said Quote is hereby attached and incorporated within as marked "*Exhibit A.*"

SECTION 2: That the Board of Public Works hereby authorizes and directs the Interim Finance Director to take administrative action to expend funds from Electric Fund 80 for the purchase of Said Electric Meters for an amount not to exceed Sixty-Two Thousand Sixty-Eight Dollars and Twenty Cents (\$62,068.20) and properly capitalize as established under the Code of Ordinances of the City of Lebanon, Missouri, Chapter 2, Article VI, Section Sec. 2-477 et seq when put into service.

SECTION 3: That this Resolution shall be in full force and effect from and after the date of its passage and approval.

Passed and approved by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, as of this 4th day of March 2026.

(Seal)

Chairwoman LeAnn Mather

Attest:

City Clerk Lacey Brackett

I hereby certify that there is a balance, otherwise unencumbered, to the credit of the appropriation to which the foregoing expenditure is to be charged, and a cash balance, otherwise unencumbered, in the treasury, to the credit of the fund from which payment is to be made, each sufficient to meet the obligation hereby incurred.

Troy M. Schulte

City Administrator/Interim Director of Finance
Troy Schulte

"Exhibit A"



2/5/2026

City of Lebanon, MO
1401 W Commercial
Lebanon, MO 65536

1049 Industrial Dr
Osage Beach, MO
T: 573-348-1273
F: 573-348-2874

<u>Quantity</u>	<u>Item</u>	<u>Unit</u>	<u>Extended</u>
235	ELEC MTR, 12S, CL200, 120V, STRATUS IQ+, RD	\$ 264.12	\$ 62,068.20

Please feel free to call if you have any questions.

Prepared by:

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