

**CITY OF LEBANON
AMERICA 250 COMMISSION MEETING
THURSDAY, MARCH 12, 2026, 9:00 AM
CITY HALL, 401 SOUTH JEFFERSON
“TENTATIVE AGENDA”**

1. Call to Order, Roll Call, and Declaration of Quorum
2. Approval of Minutes
 - a. February 19, 2026, Regular Meeting Minutes
3. Discussions and Presentations
 - a. America 250 Anniversary Events Update
 - b. Laclede County Record Special Section for America 250/Diamond Rio Event — Jennifer Early
4. Commission and Staff Discussion
5. Adjournment

CITY OF LEBANON
AMERICA 250 COMMISSION REGULAR MEETING MINUTES
FEBRUARY 19, 2026

BE IT REMEMBERED that the America 250 Commission of the City of Lebanon, Missouri, met in Regular Session on February 19, 2026 at 9:00 AM in the City Hall, 401 South Jefferson.

CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM

Upon roll call, the following Officers were present: Lagina Fitzpatrick, Bob Garner, Derek Gean, Kenneth Howe, Stashia Porter, Rebecca Rupard, and Mayor Jared Carr. Absent: John Gideon.

A quorum was declared.

Staff members and others in attendance: Airport Manager Mike Wood and Deputy City Clerk Melissa Richardson.

APPROVAL OF MINUTES

February 5, 2026, Regular Meeting

Kenneth Howe moved and Bob Garner seconded that the Commission approve the minutes as presented. Motion carried as follows: Yea: (7) Lagina Fitzpatrick, Bob Garner, Derek Gean, Kenneth Howe, Stashia Porter, Rebecca Rupard, Jared Carr; Nay: (0) None; Abstain: (0) None; Absent: (1) John Gideon.

DISCUSSIONS AND PRESENTATIONS

America 250 Anniversary Events Update

Commission Member Kenny Howe suggested having the Historical Society distribute tickets at the April 25th event while dressed in 1900-era costumes. He recommended that he and the mayor look where the designated seating areas for the City, County, and Legislators at the Diamond Rio event should be at. Tourism Director Rebecca Rupard stated that an enclosed trailer will be needed to transport the metal detectors to the Civic Center. The mayor shared he is continuing discussions with Dr. O'Quinn regarding school clubs assisting with concessions. Board members expressed their willingness to help with costs for refreshments and food at the concession stand. Plans for the July 3rd downtown event are progressing. Downtown Business Director Lagina Fitzpatrick will contact local grocery stores about needed supplies, including food and condiments. Arrangements for the lot, stage setup, and power outlets are currently being finalized. The concert in Pocket Park is tentatively scheduled to begin between 5:30 p.m. and 6:00 p.m. Airport Manager Mike Wood presented an aerial map showing the proposed layout for food trucks, trash receptacles, portable restrooms, parking, the fireworks stage, and seating. He will also explore placing portable restrooms and trash receptacles at Harke Park and the Nelson Center/Ballfield area. Volunteers will assist with parking, shuttle services, and traffic control. Promotion Events Coordinator Stashia Porter suggested securing additional lighting to improve safety and to help attendees exit the airport property more safely and efficiently.

Advertising suggestions with the local news and radio

Communication Director Derek Gean was called out of the meeting due to work-related matters; therefore, this item was tabled.

Swag Merchandise

Promotion Events Coordinator Stashia Porter presented designs for staff shirts and examples of other merchandise that will be sold and given away during the Diamond Rio concert and the July 3rd and 4th events. She also stated she will place the merchandise and shirt orders as soon as staff shirt sizes are submitted. She shared ideas of what the commemorative tickets will look like and will need to be in print soon.

Commission Action

None.

Commission and Staff Discussion

None.

Mayor Carr stated the next meeting will be on March 12, 2026, at 9:00 a.m.

Adjournment

Mayor Carr declared the meeting adjourned at 10:23 a.m.

ATTEST:

Mayor Jared Carr

City Clerk Lacey Brackett

Minutes Approved