

**CITY OF LEBANON
PARK BOARD MEETING
THURSDAY, MARCH 12, 2026, 12:00 PM
CITY HALL, STANLEY H. ALLEN COUNCIL CHAMBERS, 401 SOUTH JEFFERSON
“TENTATIVE AGENDA”**

1. Call to Order, Roll Call, and Declaration of Quorum
2. Pledge of Allegiance
3. Public Comments
4. Approval of Minutes
 - a. February 11, 2026, Regular Meeting
5. Finance Report
 - a. February 2026 Financials
6. Discussions and Presentations
 - a. Atchley Park Construction Update
 - b. Baseball/Softball Sign-Ups
 - c. Seasonal Hiring
7. Possible Action Items
 - a. None.
8. Comments from the Board and Staff
9. Closed Session Pursuant to RSMo 610.021 (2) Real Estate
10. Adjournment

CITY OF LEBANON
PARK BOARD REGULAR MEETING MINUTES
FEBRUARY 11, 2026

BE IT REMEMBERED that the Park Board of the City of Lebanon, Missouri, met in Regular Session on February 11, 2026 at 12:00 PM in the Council Chambers at City Hall located at 401 South Jefferson.

Call to Order, Roll Call, and Declaration of Quorum

Upon roll call, the following Officers were present: Melody Allen, John Gideon, Holly Goforth, Carrie Plassmeyer, Doug Smith, Ramsey Stewart, Chris Wall, Neal Wilkinson. Unexcused Absence: Heather Shadel.

A quorum was declared.

Staff members and others in attendance: Park Director John Shelton, Assistant Park Director Elliot Willburn, City Administrator Troy Schulte and Deputy City Clerk Melissa Richardson.

Pledge of Allegiance

The pledge of allegiance was led by President Carrie Plassmeyer.

Public Comments

There were no public comments.

Approval of Minutes

January 14, 2026, Regular Meeting

Holly Goforth moved and Doug Smith seconded that the Board approve the minutes as presented. Motion carried as follows: Yea: (8) Melody Allen, John Gideon, Holly Goforth, Carrie Plassmeyer, Doug Smith, Ramsey Stewart, Chris Wall, Neal Wilkinson; Nay: (0) None; Abstain: (0) None; Absent: (1) Heather Shadel.

Discussions and Presentation

Atchley Park Restrooms/Concession Update

Park Director John Shelton shared several recent improvements and ongoing projects that are estimated to be around \$1.6 million throughout the parks. Several upgrades have already been completed, with others currently in progress. These include water retention projects to help with drainage and long-term site conditions, as well as renovations made to Zack Jones' House, along with the installation of new memorials honoring Rudy Zevallo and Jaden Conner. Atchley Park restrooms and concession stand building are ready for rafters and roofing soon. Safety and facility management upgrades have also been implemented, including timer-controlled bathroom locks and installation of the Perry Weather safety alert system for park safety. Park Director John Shelton shared that overall, these projects reflect the Board's ongoing commitment to improving park facilities, enhancing safety, and expanding recreational opportunities for the community.

Atchley Park Front Parking Lot

Park Director John Shelton provided a map of the proposed front parking lot layout at Atchley Park and discussed the estimated cost for the project.

Baseball/Softball League Sign-ups

Assistant Park Director Elliot Wilburn shared with the Board that registration opened on February 1 and will continue through March 22. He reported that registrations can be completed online, and registration is also open for competitive teams participating in spring and summer leagues.

Park Improvements Recap

Assistant Park Director Elliot Wilburn provided a system-wide update highlighting recent improvements across multiple parks. He reported that upgrades included signage, drainage work, lighting, security enhancements, and facility improvements at Boswell Park and the Aquatic Center; shelter renovations, trails, and an accessible playground at Gasconade Park; trail resurfacing and safety upgrades at Harke Park; and continued expansion at Nelson Sports Complex with athletic fields, playgrounds, shelters, trails, and lighting as part of a \$3 million investment. Additional enhancements included playgrounds, shelters, restrooms, parking, and security updates at Spiller, Wallace, and WT Vernon Parks, as well as new military displays and a Gold Star Family recognition area at Veteran's Memorial Park, where the Tin Man statue was relocated.

Possible Action Items

FY27 Budget

Doug Smith moved and Chris Wall seconded that the Park Board approve the FY27 Budget for the Parks Department, and forward to City Council for final approval. Motion carried as follows: Yea: (8) Melody Allen, John Gideon, Holly Goforth, Carrie Plassmeyer, Doug Smith, Ramsey Stewart, Chris Wall, Neal Wilkinson; Nay: (0) None; Abstain: (0) None; Absent: (1) Heather Shadel.

Comments from the Board and Staff

Board members discussed the estimated cost of painting all the pickleball courts. There were comments regarding tennis nets being ordered and questions about potential partnerships for the Gasconade Park equipment and facilities. President Carrie Plassmeyer inquired about whether monthly financials would be provided at monthly meetings.

President Carrie Plassmeyer stated she would not be present at the next meeting. Doug Smith will serve as Acting President during her absence.

Adjournment

President Carrie Plassmeyer declared the meeting adjourned at 12:40 pm.

ATTEST:

President Carrie Plassmeyer

City Clerk Lacey Brackett

Minutes Approved

DRAFT