

CITY OF LEBANON  
AIRPORT ADVISORY BOARD REGULAR MEETING MINUTES  
JANUARY 5, 2026

BE IT REMEMBERED that the Airport Advisory Board of the City of Lebanon, Missouri, met in Regular Session on January 5, 2026 at 6:00 PM in the Floyd W. Jones Airport Building, 2407 S. Jefferson.

Call to Order, Roll Call, and Declaration of Quorum

Upon roll call, the following Officers were present: Chuck Jordan, Fred Mayes, Jeff Mutchler, David Simmons, Bob Vanstavern. Absent: Tommy Files, Curtis Mather. A quorum was declared.

Staff members and others in attendance: Airport Manager Mike Wood, City Administrator Troy Schulte, and City Clerk Lacey Brackett.

Curtis Mather joined the meeting at 6:11 p.m.

Public Comments

None.

Approval of Minutes

October 6, 2025, Regular Meeting Minutes

Chuck Jordan moved and Bob Vanstavern seconded that the Board approve the minutes as presented. Motion carried unanimously.

Discussions and Presentations

Update on T Hangar Contracts/Revision — Tommy Files and Dave Simmons

A discussion was held regarding possible usage requirements associated with T-Hangar leases, due to concerns that some tenants do not have flyable aircraft(s). With an existing waitlist, the Board expressed a desire to ensure hangars are being used appropriately. Various options were discussed at a high level, including potential minimum fuel purchase requirements and other measures as well as considerations related to tracking of flying hours and annual inspections. With the discussion, David Simmons shared that he would be looking at lease prices for future ground space lease changes.

Following the discussion, the Board agreed to amend the agenda to include an action item related to T-Hangar lease recommendations.

David Simmons moved, and Chuck Jordan seconded to amend the agenda to add the T-Hangar Lease Recommendation as an action item. The motion carried unanimously.

David Simmons moved, and Bob Van Stavern seconded, to approve the recommendation by the Airport Board to add the following requirements to the T-Hangar Lease(s): The tenant

(lessee) must purchase a minimum of 300 gallons of fuel annually for a single-engine aircraft or 500 gallons of fuel annually for a twin-engine aircraft, and that the tenant (lessee) must provide a documented airworthy aircraft annually. If the tenant (lessee) does not provide an airworthy aircraft document per calendar year, there shall be a grace period of ninety (90) days for the tenant to receive the documentation for the aircraft. If documentation of an airworthy aircraft is not received within ninety (90) days, the tenant (lessee) shall receive notification evicting them from the hangar. However, prior to the end of the one hundred eighty (180) day process, the tenant may make an appeal to the Airport Advisory Board. Motion passed unanimously.

#### Public Safety Training Facility Location

Fire Chief Sam Schneider presented and discussed the possibility of a police and training facility being located in the airport area. He spoke about the importance of expanding utility infrastructure to support future development, as well as the training benefits for the Fire Department and law enforcement.

A discussion followed during which the Airport Board shared concerns about the proposed location due to its proximity to a non-recognized runway and potential access and security issues at the airport. Curtis Mather commented positively, noting that he liked the idea of extending resources to the area for future use. City Administrator Troy Schulte shared that a meeting with the FAA is scheduled to discuss the facility's placement and that he would update the Board at the next meeting.

#### Comments from the Board and Staff

Bob Van Stavern mentioned that he would like a discussion regarding a community hangar, which will be placed on the next meeting agenda.

David Simmons inquired about the status of the malfunctioning keypad at the airport, and Airport Manager Mike Wood shared that it is currently in the process of being repaired.

Curtis Mather asked how beneficial it would be for the Fire Department to have direct access from the fire station to the airport in the event of an emergency.

#### Adjournment

Chuck Jordan moved and Fred Mayes seconded to adjourn the meeting. Chairman Mather declared the meeting adjourned at 7:04 p.m.

ATTEST:

  
\_\_\_\_\_  
Lacey Brackett

  
\_\_\_\_\_  
Chairman Curtis Mather

\_\_\_\_\_  
April 6, 2026  
Minutes Approved