

CITY OF LEBANON
PARK BOARD REGULAR MEETING MINUTES
MARCH 12, 2026

BE IT REMEMBERED that the Park Board of the City of Lebanon, Missouri, met in Regular Session on March 12, 2026 at 12:00 PM in the Council Chambers at City Hall located at 401 South Jefferson.

CALL TO ORDER, ROLL CALL, AND DECLARATION OF QUORUM

Upon roll call, the following Officers were present: John Gideon, Holly Goforth, Carrie Plassmeyer, Heather Shadel, Doug Smith, Ramsey Stewart, Chris Wall, Neal Wilkinson. Absent: Melody Allen.

A quorum was declared.

Melody Allen is noted as having an unexcused absence.

Staff members and others in attendance: Park Director John Shelton, Assistant Park Director Elliot Willburn, and City Administrator Troy Schulte.

Minutes were taken by Assistant Park Director Elliot Wilburn.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by President Carrie Plassmeyer.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF MINUTES

February 11, 2026, Regular Meeting

Doug Smith moved and John Gideon seconded that the Board approve the minutes as presented. Motion carried as follows: Yea: (8) John Gideon, Holly Goforth, Carrie Plassmeyer, Heather Shadel, Doug Smith, Ramsey Stewart, Chris Wall, Neal Wilkinson; Nay: (0) None; Abstain: (0) None; Absent: (1) Melody Allen.

FINANCE REPORT

February 2026 Financials

Park Director John Shelton reported on the financials and explained that some line items are being consolidated. As a result, certain categories, such as utilities, may no longer show individual budgeted amounts as they have been combined into a general account. He noted that, overall, the budget remains in very good shape.

DISCUSSIONS AND PRESENTATIONS

Atchley Park Construction Update

Park Director John Shelton reported that construction of the restroom and concession stand is on schedule. He stated that concrete is planned to be poured next week for the bleacher pads and covers. He also noted that the pickleball courts were being painted, with a goal of completing the painting by Saturday, March 14th, and that fencing is expected to be installed within the next few weeks. Additionally, he shared that the project is currently waiting on adapters for the light poles, after which the lights will be ready for installation.

Baseball/Softball Sign-Ups

Assistant Park Director Elliot Willburn reported that 20 teams have entered the spring competitive league, an increase from 15 teams last year. He noted that the league will begin on March 31. He also shared that registration for the recreational summer league is currently open through March 22, with games set to begin on May 18. Additionally, he stated that the first weekend tournament is scheduled for March 22.

Seasonal Hiring

Park Director John Shelton reported that job postings are currently open for seasonal positions. The openings include 2 maintenance positions, 6 concession positions, and 4 lifeguard positions. He noted that the pool manager and both Lifeguard II positions from last season will be returning.

Possible Action Items

None.

COMMENTS FROM THE BOARD AND STAFF

Park Board Member John Gideon complimented the Lebanon Line-Up, noting that it was a great event that showcased many of the city's parks.

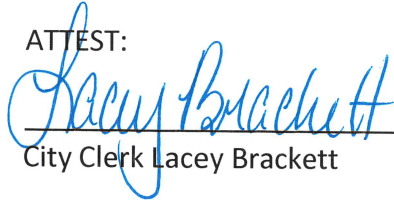
Closed Session Pursuant to RSMo 610.021 (2) Real Estate

Doug Smith moved and Holly Goforth seconded that the Board move out of Regular Session and into Closed Session pursuant to RSMo. 610.021 (2) Real Estate. Motion carried as follows: Yea: (8) John Gideon, Holly Goforth, Carrie Plassmeyer, Heather Shadel, Doug Smith, Ramsey Stewart, Chris Wall, Neal Wilkinson; Nay: (0) None; Abstain: (0) None; Absent: (1) Melody Allen.

Adjournment

President Carrie Plassmeyer declared the meeting adjourned at 1:14 pm.

ATTEST:



City Clerk Lacey Brackett



President Carrie Plassmeyer

April 8, 2026

Minutes Approved